

Hazard Mitigation Commission
Town Hall
November 15, 2016
7:30 pm
Selectmen's Meeting Room,
Second Floor

Present Chair Hank Graver, Allyn Brown, Stephen Kops, Town Environmental Planner Kevin Magee, Town Health Director Dennis Johnson

Absent None

Guests None

Call to Order/Determination of Quorum

At 7:36 pm, Chair Hank Graver called to order the regular meeting. All present were eligible to vote.

Public Forum

There were no comments.

Approval of Minutes of Previous meeting

Motion: Upon review, Allyn Brown moved to approve the August and September minutes, seconded by Stephen Kops.

Vote: Carried - Allyn Brown, Stephen Kops, Kevin Magee, Dennis Johnson

**The October meeting did not have a quorum.*

Approval of Bills and Vouchers There was no discussion.

Old Business

Steve Kops advised that he will have more information on meetings of the South Central Regional Council of Governments (SCRCOG) for the next HazMC meeting.

It was decided that commissioners will continue to review the list of twenty-seven Strategic Projects and be prepared to discuss 2017 priorities at the next regular meeting.

New Business

- **Two vacancies on the commission, how are they appointed ?**

Upon an applicant's request to be considered for a commission, the affiliated political party reviews and submits a request for approval by the Board of Selectmen. Steve Kops advised that he will contact a potential candidate.

- **Evacuation Centers - Parks and Recreation Building needs some updating - send list to Selectmen**
Major evacuations will utilize designated area in high school

The Town Engineer and Facilities Manager have determined that the Community Center is safe for a Category 3 Hurricane (111-129 mph wind). HazMC has sent a letter to the Board of Selectmen disagreeing with this assessment.

- **Any additional info on Chittenden Park improvements**

Kevin Magee reported that he continues to look for grants with the DEEP, Nature Conservancy, and other agencies. Chittenden Park improvements do not meet the current criteria. He has received the SCRCOG regional plan.

- **New Members needed, including North Guilford**

Chair Graver encouraged commissioners to pursue attracting new members. Currently, HazMC does not have members to represent North Guilford.

- **Follow through with DEEP staff**

Dennis Johnson reported that he had spoken with DEEP Deputy Gemma ..., who advised that there are no grants available at this time, yet the CT Council of Municipalities and SCRCOG may have grants later this year.

- **Regional Grant Program for 2017-2018**

Kevin Magee and Dennis Johnson reported under "Chittenden Park Improvements" and "Follow through with DEEP Staff".

- **FEMA program check list : insurance update on flood plain zones for property owners**

Kevin Magee reported that he had requested information from SCRCOG on flood insurance for residents. There is an upfront administrative cost and a full time staff administrator would be necessary for this work. Kevin will contact Engineering Dept. Asst. Director Mark Damiani on this matter and invite him to the January HazMC meeting.

Chair Graver advised that the "Severe Weather Plan for 2016" has been submitted to the Town by the Guilford Marina Commission.

It was decided that Chair Graver will contact David North of Brown's Boatyard on his company's severe weather plans and procedures to assist HazMC plans.

Kevin Magee will follow up with the Town Engineering Dept. on applying for the Community Rating System instead of through SCRCOG.

Other

Discussion reviewed :

- Current issues with a causeway project.
- Maintenance contract for the tide gauge at the Town Marina. Residents can sign up with the U.S. Geological Service to be alerted of high tides too close to their homes.
- Chair Graver will contact Town Engineer Jim Portley to remind him to include HazMC recommended road raising projects in the Engineering Dept. budget : Chimney Corners Road, Daniels Avenue, Indian Cove and at the tide gate to protect Route 146.
- Dennis Johnson will order additional Evacuation Signs redesigned to replace the existing signs with larger and reflective ones for better visibility

As Tree Warden, Kevin Magee reported that Eversource is currently upgrading power lines, trimming trees along the shoreline and is currently in the southern and central areas of town.

2017 HazMC Meeting dates

The 2017 meeting schedule will be sent to HazMC members and submitted to the Town Clerk.

Adjournment

Motion: At 8:22 pm, Stephen Kops moved to adjourn the meeting, seconded by Kevin Magee.

Vote: Carried - Unanimously

**There will be no regular December meeting.
The next meeting will be held Tuesday, January 17, 2017.**

Respectfully submitted,

*Judith Anderson Castellano
Recording Secretary*