

Town of Guilford, CT
Harbor Management Commission
Town Hall, 31 Park Street Guilford, CT 06437

A meeting of the Town of Guilford's Harbor Management Commission was held at
7:30 PM, Wednesday, July 25th, 2018

**Nathaniel B. Greene Community Center
Ruth B. Alexander Lounge
32 Church Street, Guilford, CT**

**Members Present: Acting Chairman Chris Tietjen, Keith Harvey, KJ Lee, Pete Beauvais
Members Absent: Commission Chairman John Thommen, Theresa Hedleston
Others Present: CT State Appointed Guilford Harbormaster Fred Brisbois
Members of the Public Present: none**

APPROVED MINUTES

**Acting Commission Chairman Chris Tietjen called the meeting to order at
7:32 PM.**

- **Public Forum:**
No members of the Public present.
- **Approval of the 6/27/2018 meeting minutes:** Pete Beauvais made a motion to approve the 6/27/2018 meeting minutes with no changes; KJ Lee seconded, all approved.
- **State Harbormasters Report:**



THE OLD STONE HOUSE

STATE HARBOR MASTER TOWN OF GUILFORD, CT



To: Harbor Management Commission
Re: Monthly Report
Dt: 25 July 2018

Summary of Harbor Master activities since the last Harbor Management Commission meeting:

STATE ACTIVITIES:

- None

INTERFACE WITH TOWN BOARDS /COMMISSIONS/OFFICES/ASSOCIATIONS:

- Received an email request from the First Selectman's office seeking assistance in responding to an email from a citizen concerned with vessels speeding in the East River and inquiring who is responsible for enforcement. I advised that the Guilford Police or DEEP had enforcement responsibility and provided phone number of DEEP enforcement officer.
- Met with Guilford Fire Department (GFD) Assistant Chief Michael Shove to explore prospect of utilizing GFD sonar equipped vessel to locate abandoned moorings as recommended by Commissioner Beauvais. Concept is integrating this effort into normally scheduled sonar and dive team training. Mr. Shove stated that GFD was willing to support this effort. First step is to identify an area suspected to having abandoned moorings and schedule a sonar training session to take place in that area to evaluate the sonar's capability to locate abandoned moorings. If successful, abandoned moorings can be marked and/or their locations recorded. A dive team training session would then be scheduled to cut the shanks off the moorings. I or a member of the Harbor Management Commission will be responsible to coordinate with local associations as required and confirm that the mooring is in fact abandoned.
- Notified Doug Baldwin, Little Harbor Association, of proposed concept with GFD to identify abandoned moorings. Mr. Baldwin responded that the Association was in general agreement with this approach but there were two owners who had abandoned moorings they would like to retrieve. I advised Mr. Baldwin that I would coordinate with him prior to any training with GFD.

MOORINGS:

- Issued permit renewal notices for the third time on 7 July to 43 renewals not yet in process.
- Issued permit renewal notices for the fourth time on 23 July to 37 renewals not yet in process.
- Current status:
 - 185 mooring permits approved
 - 174 renewals
 - 11 new applications (2 new applications coordinated with Mulberry Point Association)
 - 1 permit applications in process
 - 2 permit renewals in process
 - 31 renewals outstanding
- Conducted harbor patrol of all harbors (25 miles) via automobile on 21 July. No issues noted.

NOTEWORTHY EVENTS/OTHER ACTIVITIES:

- Checked moorings at Guilford Yacht Club (GYC) for compliance with permit. Discrepancies were noted and pointed out to the Dockmaster. All moorings were noted to be in compliance during a follow-up visit.

- Email exchange with Mike Shove, GFD, to arrange meeting to explore if the new sonar on the GFD fireboat could locate moorings, mark their location and subsequently have the dive team cut the shank off. Ideally, this would all be done in conjunction with sonar/dive team training. Emailed Little Harbor Association representative to advise of this potential and will coordinate with him should this initiative be approved by GFD.

Respectfully submitted,



Fred Brisbois

Connecticut Harbor Master

Town of Guilford

Fred met with GYC dockmaster- gave him the mooring diagram Jack had given the Commission. Revisited site, all seemed to be in order. Keith Harvey asked if the mooring closest to the channel had been moved? Fred Brisbois replied yes, it had been moved.

KJ Lee made a motion to accept the Harbormaster's Report as submitted, Keith Harvey seconded, all approved.

- **Treasurers Report:**

Chris Tietjen distributed the monthly Revenue/Expense report to the Commission. Chris reports \$957.00 revenue, \$113.03 expenses for the month of June 2018.

Keith Harvey made a motion to approve the Treasurer's Report as submitted, KJ seconded, all approved.

- **Approval of Bills and Vouchers:**

\$51.00 Joan Dudley- Secretarial Services- 6/27/18 meeting/minutes. Keith Harvey made a motion to accept this bill, KJ Lee seconded, all approved.

- **New Business:**

Certificate of Permission Application for Eversource- Water Street:

Chris Tietjen received a DEEP COP Application from Eversource to remove deteriorating poles/equipment from the marsh/bridge area on Water Street. Highlights of the application were emailed to the Commissioners earlier in the week for discussion this evening.

The Commissioners see no reason not to sign this application. Extensive wildlife/plant monitoring and protection is proposed for this application. Deteriorating poles are an eyesore and a hazard and should be removed.

Keith Harvey made a motion that the Commission sign this application once signature page has been located; Pete Beauvais seconded, all approved.

Discuss two candidates for alternate members of the Commission:

KJ Lee reported that he visited with First Selectman Matt Hoey recently for clarification as to who is eligible to join the Commission.

The Harbor Management Commission consists of 5 Commissioners and 2 Alternates. The Alternate positions are currently vacant. KJ mentioned two individuals that are interested in joining; John Anastasiou and Marilyn Garcia. (confirm spelling from KJ) Both are politically independent/unaffiliated.

Discuss development of rules for the Harbor Management Commission:

Per the request of John Thommen, the percentage/number of meetings required to attend should be added to bylaws.

Fred Brisbois stated this already exists in the Town Charter. If meetings are missed more than two(?) times without a formal excuse, a member can be removed from the Commission. A Chairman can elect NOT to excuse a Commissioner.

Pete Beauvais researched the Town Charter online during the meeting.

Theresa Hedleston has been largely absent from the Commission due to unusual circumstances resulting from Hurricane Maria last year. Her term is coming to an end at the end of this month.

KJ Lee asked if could Theresa be involved in GHMC without being an actual Commissioner? Chris Tietjen and Fred Brisbois replied yes she would be able to. Chris Tietjen will contact Theresa with the thoughts of the Commission- concerns as to her availability to attend meetings in lieu of her term coming to an end this month, and the interest of other candidates to join the Commission.

Pete Beauvais suggested inviting these two people to an upcoming meeting to introduce them to the Commission. KJ Lee to invite both to the September 26th meeting, in the event that the August 22nd meeting does not take place.

KJ Lee made a motion to re-appoint John Thommen as the chairman of the Harbor Management Commission, Keith Harvey seconded, all approved.

- **Old Business:** Keith Harvey reports the Alison Varian Scholarship/Oysterfest will be held September 8th at the Guilford Fairgrounds. The cost is \$25 per ticket. Beer, oysters and clam chowder will be served. The Shellfish Commission is looking for volunteers for this event.
- **Adjourn:**
KJ Lee made a motion to adjourn the meeting at 8:20PM. Pete Beauvais seconded; all approved.