

Town of Guilford, CT
Harbor Management Commission
Town Hall, Park Street Guilford, CT 06437

A meeting of the Town of Guilford's Harbor Management Commission was held at
7:30 PM, Wednesday, June 27th, 2018

**Town Hall
Upstairs in Selectman's wing**

Members Present: John Thommen, Keith Harvey, Pete Beauvais, KJ Lee, Chris Tietjen

Members Absent: Theresa Hedleston

Others Present: CT State Appointed Guilford Harbormaster Fred Brisbois

Members of the Public Present: none

APPROVED MINUTES

Commission Chairman John Thommen called the meeting to order at 7:30PM.

- **Public Forum:**
No members of the public present.
- **Approval of the 5/23/2018 meeting minutes:**
Keith Harvey made a motion to accept the 5/23/2018 meeting minutes with no changes, Chris Tietjen seconded, all approved.
- **State Harbormasters Report:**



THE OLD STONE HOUSE

STATE HARBOR MASTER TOWN OF GUILFORD, CT



To: Harbor Management Commission

Re: Monthly Report

Dt: 27 June 2018

Summary of Harbor Master activities since the last Harbor Management Commission meeting:

STATE ACTIVITIES:

- Contacted DEEP regarding an inquiry from an individual seeking to apply for the Guilford Deputy Harbor Master position. After DEEP took over the Harbor Master program from DOT, DEEP received an email from Governor Malloy's Office with a list

of State of Connecticut Harbor Masters and Deputy Harbor Masters. The position for the Guilford Deputy Harbor Master was listed but did not have any person appointed. The lack of information led DEEP to believe it was a vacancy. When DOT owned the program, they did not authorize a Deputy Harbor Master. Unlike DOT, DEEP will not authorize or deny an application for Harbor Master or Deputy Harbor Master, but simply supports any appointment made by the Governor's office. The Harbor Management Commission can, if desired, seek the appointment of a deputy. If filling this position is desired, it will require the Town sending three (3) names to the Governor's Office with a recommendation for their choice of appointment (one name). The law provides the Governor with the authority and the power to appoint Connecticut Harbor Masters.

INTERFACE WITH TOWN BOARDS /COMMISSIONS/OFFICES/ASSOCIATIONS:

- Sent letter to First Selectman endorsing Marina Commission's request for the Board of Selectmen to authorize upland disposal at Page's Lane of their dredge material.
- The Marina Commission is having difficulties getting DEEP to approve their permit request to repair the sluice gate. I have offered to help, as I am of the opinion that keeping gates open creates a hazard to boaters.

MOORINGS:

- Issued permit renewal notices for the third time on 14 June
- Current status:
 - 173 mooring permits approved
 - 164 renewals
 - 9 new applications
 - 1 permit applications in process
 - 2 new mooring permit application in process
 - 37 renewals outstanding
- Conducted harbor patrol with GFD Fire Boat on Saturday May 26. There were very few vessels and moorings installed: 2 Indian Cove, 2 Great Harbor, 1 Little Harbor, 1 Island Bay.

NOTEWORTHY EVENTS/OTHER ACTIVITIES:

- Met with for Guilford Yacht Club Dockmaster regarding report that navigation markers were removed from the west River channel. Markers were removed to facilitate dredging and were being reinstalled the next day (5/31).
- Contacted Guilford Yacht Club, Jack Evans, regarding proper placement and configuration of their moorings. Moorings on the West River for the sail program are not as approved, but Jack advised that installation was 'work in process' and when completed would conform to permit. Additionally, one mooring in the harbor near G5 is too close to the

channel. Contacted Bruce Beebe and he will relocate the mooring. Requested Jack provide confirmation of coordinates for desired mooring locations and asked Bruce Beebe to provides coordinates of moorings he has installed for Guilford Yacht Club.

- Worked with Bruce Beebe to streamline process for him to obtain mooring identification numbers for new moorings he was contacted to install.

Respectfully submitted,



Fred Brisbois

Connecticut Harbor Master

Town of Guilford

- **Treasurers Report:** As Treasurer, Chris reported \$911.00 in income, \$34.00 in expense for the month of May 2018. A current account statement was distributed to the Commission. He recently spoke with the Finance Department about adding a line item for ONLINE mooring. The Finance Department said they were unable to do so, as there was no way to link ONLINE mooring to their system. Chris suggests manually entering this information at year end.
- **Approval of Bills and Vouchers:**
\$78.30-Fred Brisbois' submitted Expense Report.
\$34.00-Joan Dudley for secretarial services. KJ Lee made a motion to approve both bills, Keith seconded, all approved.
- **New Business:**

Notice of Availability of FY 2019 Funding Opportunity for Boating Infrastructure Grants- John Thommen asked Fred for information or elaboration regarding this; Fred states there is not much to elaborate on- he was passing along the email he received to the Commission. The Commissioners will review email.

New Members- John discussed adding new members to the committee. The Commission has a vacancy, and he was unsure as to whether or not Theresa can remain on the Commission, as she has not yet been able to return to Guilford this year. Keith said a Commissioner should be added before any other changes are made. Chris stated Theresa is crucial to the Commission, with her extensive knowledge of the Guilford shoreline and its residents. Her circumstance is quite unusual with the hurricane. Fred stated Theresa handles a lot, essentially lightening his workload as Harbormaster. Since she became the Leete's Island Harbormaster, many more permits have been applied for. John suggested the Commission formally excuse Theresa's absences at each meeting until her return.

Where to recruit new members was discussed. Fred was unsure of any Marina Commission interest. John reminded the Commission there is one Democratic or

Unaffiliated member opening. Pete Beauvais reported receiving an email asking if he would like to continue serving on the Commission, as his appointment was originally temporary. He replied to the email that he did. Chris's term will be ending in July; he expressed interest in remaining on the Commission. The Commission will look into placing an additional advertisement in the paper recruiting new members. Keith reminded the Commission an ad in the Courier would be an additional fee. KJ will look into Democratic recruitment. Fred also suggested asking John Schlotterhausen, the man who was interested in becoming the Deputy Harbormaster, if he is a Guilford resident. FB emailed him during the meeting to inquire about his possible interest.

- **Old Business:**

Guilford Yacht Club- was discussed in Fred's Monthly Harbor Master Report. John suggested ongoing communication with the Guilford Yacht Club throughout their permitting process.

Guilford Town Resident Elective Registration Program for canoes/kayaks- John and Fred have distributed waterproof coast guard vessel markers to residents. Keith suggested handing them out at the Guilford Fair. Fred to ask the Marina Commission to consider the stickers "mandatory", but without formal database. Pete has passed out many in the Clear Lake/ West Lake areas already this year.

John reported the West River was not dredged this year, and is now not navigable at low tide.

Keith reported the Shellfish Commission is still planning on their event to benefit the Alison Varian Scholarship Fund in September. Details to follow at July's meeting.

- **Adjourn:**

Keith made a motion to adjourn the meeting at 8:26 PM, Chris seconded, all approved.