

Town of Guilford, CT  
Harbor Management Commission  
Town Hall, 31 Park Street Guilford, CT 06437

GUILFORD TOWN HALL

20 JUL 24 PM 4: 14

A meeting of the Town of Guilford's Harbor Management Commission was held at  
7:00 PM, Wednesday, July 22nd, 2020  
via teleconference  
Phone number: (605) 468-8035 Access Code: 9374781

Members Present: KJ Lee, Chris Tietjen, Keith Harvey  
Alternates Present: Bonnie Burns, Joe Anastasio  
Members Absent: none  
Others Present: CT State Appointed Guilford Harbormaster Fred Brisbois  
Members of the Public Present: none

**Acting Commission Chairman Chris Tietjen called the meeting to order at: 7:03 PM.**

**Bonnie Burns and Joe Anastasio will be voting this evening.**

## DRAFT MINUTES

- **Public Forum:** No members of the public present.
- **Approval of the 5/27/2020 meeting minutes:** Chris Tietjen requested one revision-under Harbor Management Plan Review, remove sentence fragment "addendum should be" at the end of the paragraph. KJ Lee made a motion to approve the minutes as amended, Keith Harvey seconded, approved unanimously.
- **State Harbormaster's Report:**



THE OLD STONE HOUSE

## STATE HARBOR MASTER TOWN OF GUILFORD, CT



To: Harbor Management Commission  
Re: Monthly Report  
Dt: 22 July 2020

Summary of Harbor Master activities since the last Harbor Management Commission meeting:

### **STATE ACTIVITIES:**

- None

### INTERFACE WITH TOWN BOARDS /COMMISSIONS/OFFICES/ASSOCIATIONS:

- Received a phone call from Frank Kemp, Darien's Advisory Commission on Coastal Waters. The Committee was seeking information on Harbor Management Commissions and their experiences with DEEP permit processing. Of particular interest was State recognition of a Harbor Management Commission and Plan. I provided a link to Guilford's Harbor Management plan via the Guilford website. I also provided a copy of CT Statute section 22a-113, Para 444 - Harbor Management Commissions.

### MOORINGS

- Mooring Permit Status:
  - 169 permits approved
    - 155 renewals, 14 new
  - 4 applications in review – awaiting payment FB suggests CT contact via telephone
  - CT in water? FB assume so. Renewals. CT suggests FB drive by these points to confirm mooring placement. CT to call.

### NOTEWORTHY EVENTS/OTHER ACTIVITIES:

- Received complaint from Shellfish Warden Brown of a possible illegal mooring being installed off Trolley Road. Drove to the site on four occasions and ultimately determined the mooring in question had a valid permit.
- Received a complaint from Mr. Lazarus that a 16 foot Boston Whaler flying a Jolly Roger had buzzed through a mooring field in Indian Cove at 25 to 30 mph. No registration number was noted. The owner of a vessel at the Town Marina fitting the description was contacted. He denied being in Indian Cove. Contacted DEEP to explore possibility of obtaining a NO WAKE or SPEED LIMIT buoy permit for Indian Cove. A DEEP representative requested an opportunity to see the area. I will be meeting with the DEEP representative Friday July 24 to show him the area.

Respectfully submitted,

*Fred W. Brisbois*

Fred Brisbois  
Connecticut Harbor Master  
Town of Guilford

- **Treasurers Report:** Chris Tietjen has not received financials from town; no report to present at this meeting.  
Chris reported his permit tally at 135. He will review his spreadsheet, as Fred Brisbois reported 169. \$3154.00 in fees collected.
- **Approval of Bills and Vouchers:** Joan Dudley- \$44.00 for secretarial services. KJ made a motion to approve this bill, Keith Harvey seconded; approved unanimously.

- **New Business: Assignment of Duties:** Chris Tietjen asked how the Commission can get Joe and Bonnie approved as regular Commissioners.  
Fred Brisbois replied that the Commission has to request that at next BoS meeting that Joe Anastasio and Bonnie Burns be moved to regular Commissioners.

KJ Lee made a motion to approach BoS, request BoS change Joe from alternate to regular commissioner, Keith Harvey seconded; approved unanimously.

KJ made a motion to approach BoS, request BoS change Bonnie from alternate to regular commissioner, Keith Harvey seconded; approved unanimously.

Other issues with alternates not being moved up, suggests JA and BB email Selectman's Office Traci Brinkman with letter of interest requesting move to reg. member from alternate, due to John Thommen and Pete Beauvais' non-renewal of terms.

Fred would be happy to contact Traci on behalf of Commission regarding this, and will cc all on his email. He will also send email to Joe and Bonnie with Traci's contact info.

Chris Tietjen and KJ Lee asked the other Commissioners if their serving the Commission as Co-Chairs for efficiency was agreeable to all.

Fred thought the only obstacle to this could be town ordinance- Would co-chairs be approved? If there is an issue with this suggestion, suggested a chair/ vice chair instead of co-chairs.

Joe Anastasio made a motion that the Commission elect Chris Tietjen and KJ Lee as co-chairs, Bonnie Burns seconded; approved unanimously.

KJ will discuss with Selectman's office about this change.

- **Old Business:** Harbor Management Plan update- KJ Lee discussed our HMP with a DEEP employee. Suggests not the whole plan, just areas that need amendment. Chris Tietjen asked how this could be done by telephone. Bonnie Burns noted it is difficult to collaborate on this over the telephone. Keith Harvey noted the HMP references a lot of CT code relative to harbor management. Wording, numbers, have changed. If we stick with original plan, these need updating.  
KJ Lee made a motion to review HMP in person post COVID-19, Keith Harvey seconded, approved unanimously.

Joan Dudley to inquire about reserving larger meeting space at Community Center, should in-person meetings begin to take place in the future.

- **Harbor Management Plan Review:** covered under old business.
- **Adjourn:** KJ Lee made a motion to adjourn the meeting at 7:54PM, Keith Harvey seconded, approved unanimously.

Respectfully Submitted,

Joan M. Dudley  
Recording Secretary