

Town of Guilford, CT
Harbor Management Commission
Town Hall, 31 Park Street Guilford, CT 06437

A meeting of the Town of Guilford's Harbor Management Commission was held at
7:00 PM, Wednesday, June 19th, 2019
Guilford Fire Department Headquarters
Meeting Room 1-rear
390 Church Street, Guilford, CT 06437

Members Present: Commission Chair John Thommen, Chris Tietjen,
KJ Lee, Pete Beauvais, Keith Harvey,
Alternates Present: Joe Anastasio, Bonnie Burns
Others Present: CT State Appointed Guilford Harbormaster Fred Brisbois
Members of the Public Present: Fred Hill, Deputy Harbormaster candidate

Commission Chair John Thommen called the meeting to order at 7:03 PM.

APPROVED MINUTES

- **Public Forum:**
Interview candidates for Deputy Harbormaster
Fred Hill- candidate. Retired Guilford police officer, current Guilford Shellfish Warden.
John Thommen discussed the process for requesting a Deputy Harbormaster. Guilford has not had a need for this position until recently. The Commission is required to submit 3 candidates, noting the top choice. The candidates will undergo a background check. 60 days from submittal date, DEEP will notify the Commission of appointment.
John and Fred discussed duties and responsibilities of Deputy Harbormaster position. John asked candidate Fred Hill if he had any further questions.
Fred Hill thanked the Commissioners for their time and left the meeting at 7:20PM.

Chris was unable to make this evening's meeting. Benjamin was unable to make this meeting's meeting as well, but did submit an extensive resume.
- **Approval of the 5/22/2019 meeting minutes:**
Keith Harvey made a motion to accept the minutes with no changes, Chris Tietjen seconded, approved unanimously.

- **State Harbormasters Report:**



THE OLD STONE HOUSE

STATE HARBOR MASTER TOWN OF GUILFORD, CT



To: Harbor Management Commission
Re: Monthly Report
Dt: 19 June 2019

Summary of Harbor Master activities since the last Harbor Management Commission meeting:

STATE ACTIVITIES:

- DEEP advised that process to appoint a Harbor Master is same as appointing a Deputy. No procedure for simply promoting the Deputy.

INTERFACE WITH TOWN BOARDS /COMMISSIONS/OFFICES/ASSOCIATIONS:

- None

MOORINGS:

- Issued second renewal notice, including 4 via certified mail to those with no email.
 - 161 permits approved
 - 158 Renewals
 - 3 new applications approved
 - 4 renewals under review
 - 1 New application under review

NOTEWORTHY EVENTS/OTHER ACTIVITIES:

- Harbor Patrol with GFD vessel conducted by Commissioner Anastasio. No issues noted.

Respectfully submitted,

Fred Brisbois

Connecticut Harbor Master

Town of Guilford

- **Treasurers Report:**
Chris Tietjen distributed monthly report to the Commission. \$614.00 in revenue collected last month; \$489 from the ONLINE mooring system, \$125.00 in personal checks.
- **Approval of Bills and Vouchers:**
\$77.63 –Joan Dudley for Secretarial Services. Keith Harvey made a motion to approve this bill, Chris Tietjen seconded, approved unanimously.
- **Old Business:**
Discussion and submission of Harbor Management Commission Plan changes to DEEP- David Blatt from DEEP gave the Commission an opportunity to submit plan changes. Chris suggested language change and further discussion, but after re-reading plan changes, was accepting of language as is.
Keith Harvey made a motion to accept David Blatt's suggested changes to Guilford's Harbor Management Plan, Pete Beauvais seconded, approved unanimously.
- **New Business:**
CT Port Authority SHIPP Grants- The Town of Guilford has applied for dredging. June 12th deadline. 2 aspects –town submittal. 2 HMP plans/studies- new plans only, not for revisions. Grant monies can be used for dredging, breakwater, repairs.
Keith Harvey said focus should turn to abandoned moorings.
John Thommen suggested dredging West River- commercial vessels cannot go in and out except for high tide. Chris Tietjen asked if quotes needed to be obtained. John Thommen replied yes they would. Grants are a two-year project. John reiterated importance of dredging the West River. Pete Beauvais noted dredging of the West River was more important than that of the East at this time.
Chris Tietjen made a motion that John Thommen gather material, notify Marina Commission and submit SHIPP grants for dredging West/East River. Keith Harvey seconded; approved unanimously.

Deputy Harbormaster candidates: Fred Brisbois feels top choice should be Fred Hill- as a retired police officer, he can assist with compliance issues. John Thommen made a motion to submit three candidates for Deputy Harbormaster to DEEP and the Governor's office, listing Fred Hill as the Commission's preference, Keith Harvey seconded, approved unanimously.

Harbor Management Plan Review:

Discussed earlier in meeting.

- **Adjourn:**
Keith Harvey made a motion to adjourn the meeting at 7:58 PM, Chris Tietjen seconded; approved unanimously.

Respectfully Submitted,
Joan M. Dudley
Recording Secretary