

Town of Guilford, CT
Harbor Management Commission
Town Hall, 31 Park Street Guilford, CT 06437

A meeting of the Town of Guilford's Harbor Management Commission was held at
7:00 PM, Wednesday, April 22nd, 2020
via teleconference
Phone number: (605) 468-8035 Access Code: 9374781

Members Present: Commission Chairman John Thommen, Chris Tietjen, KJ Lee
Alternates Present: Bonnie Burns
Members Absent: Pete Beauvais (excused), Keith Harvey, Joe Anastasio (alternate)
Others Present: CT State Appointed Guilford Harbormaster Fred Brisbois
Members of the Public Present: none

APPROVED MINUTES

**Commission Chairman John Thommen called the meeting to order at 7:01 PM.
Bonnie Burns to vote this evening in the absence of Pete Beauvais and Keith Harvey.**

- **Public Forum:** No members of the public present.
- **Approval of the 3/25/2020 meeting minutes:**

In the Treasurer's Report, Chris Tietjen suggested the following change: ~~Revenue was \$1175; out of this, \$893 was retained by the Commission, with \$282 in fees distributed to ONLINE mooring.~~ Accrued Revenue was \$1175; out of this, \$893 will be retained by the Commission, with \$282 in fees to be distributed to ONLINE mooring.

Under Old Business, Fred Brisbois suggested the following change: ~~Fred Brisbois sent out a letter to GYC but has not received a response.~~
Fred Brisbois noted that the GYC mooring permit renewal notices had been sent but no response received.

Chris Tietjen made a motion to accept the March 25th, 2020 meeting minutes as amended, KJ Lee seconded; approved unanimously.

- **State Harbormasters Report:**



THE OLD STONE HOUSE

STATE HARBOR MASTER TOWN OF GUILFORD, CT



To: Harbor Management Commission

Re: Monthly Report

Dt: 22 April 2020

Summary of Harbor Master activities since the last Harbor Management Commission meeting:

STATE ACTIVITIES:

- D.E.E.P. issued the following guidance to harbormasters in response to the Governors COVID-19 related executive order:
 1. Harbor masters should exercise their authorities in accordance with applicable harbor management plans, local conditions and the referenced State of Connecticut guidance while allowing appropriate use of the State's waters.
 2. Moorings may be installed and serviced according to the provisions of local harbor management plans and the instructions of the local harbor master.
 3. Harbor masters should be aware of and follow DEEP's Boating Division safe boating and social distancing at state boat launches guidelines found in the attached press release and at <https://portal.ct.gov/boating>.

For social distancing rules, please refer to the following guidance for businesses:

<https://portal.ct.gov/DECD/Content/Coronavirus-Business-Recovery/Safe-Workplace-Rules-for-Essential-Employers>.

INTERFACE WITH TOWN BOARDS /COMMISSIONS/OFFICES/ASSOCIATIONS:

- None

MOORINGS

- Mooring Permit Status:
 - 63 permits approved
 - 2 renewals in review

NOTEWORTHY EVENTS/OTHER ACTIVITIES:

- None

Respectfully submitted,



Fred Brisbois
Connecticut Harbor Master
Town of Guilford

- Interface with Town Boards/ Commissions/Associations
- Moorings
- Significant Events
- Other Activities sent DEEP social distancing info to town marina, permit applicants. Boating season will occur, despite COVID-19. Little Harbor Assoc. will have their meeting next week according to TH

- **Treasurers Report:** The Commissioners reviewed the spreadsheet that Chris Tietjen had distributed via email. \$176.00 in revenue from ONLINE mooring, Journal ONLINE mooring \$63.
KJ Lee made a motion to approve the Treasurer's Report, Bonnie Burns seconded, approved unanimously.

John Thommen received 5 checks in the mail, as well as a credit memo from ONLINE mooring. He will forward to Chris for processing/ data entry.

- **Approval of Bills and Vouchers:** Joan Dudley, \$35.00 for secretarial services. KJ Lee made a motion to approve this bill, Bonnie Burns seconded; unanimous approval.
- **Old Business:** John Thommen discussed that DEEP had denied GYC permit with the Commissioners. There were too many slips off the main dock as configured. The 2020 GYC Junior sailing program will only be held on the main dock. New Dockmaster is John Freer. manager@gyc.com- contact info. Fred Brisbois will reach out to John Freer via email.
- **New Business:** John Thommen reported no new/pending projects. He will make copies of packages received. These include:
117 Seaside Ave, LLC- Nuttall- walkway, received DEEP approval conditional with Guilford P&Z.
Magee, New England Sea Farms- to construct kelp farm received DEEP approval conditional with Guilford P&Z.
Coastline Consulting, 324 Three Mile Course (mailed as a courtesy to GHMC)- DEEP approval to restore wetlands along West River.
DEEP License application for rebuilding of retaining wall, Sachems head, approved.

- **Harbor Management Plan Review:** John Thommen will reach out to Keith Harvey regarding this. Cross-reference Old Lyme Plan with GHMC Plan (HMP). If changes are to be made, they should be made and submitted one time to streamline the process. He suggested the Commission hold a special meeting to discuss only this topic. Chris Tietjen was in agreement, but had concerns about any drastic revisions that would remove historical information. John stated now that there is somewhere to send HMP revisions, time needs to be spent on this topic during meetings. Bonnie Burns asked if DEEP was looking at HMP even though changes were not being asked for. John replied that they are, because 2 DEEP applications approved by us were denied. Fred was in agreement of making changes all at one time, however, he recommended reviewing HMP to address its shortfalls/gaps, vs. streamlining (deleting of historical information). John reminded all by our requirement as a Commission, the HMP needs to be reviewed. Chris noted the HMP doesn't need to be changed at every yearly review, just needs review. John noted HMP needs to be reviewed and addressed to be in compliance. KJ Lee was also in agreement, and asked if the Commission should check with DEEP or BoS.
John noted that once everything opens up after COVID 19, the Commission will organize a special meeting for dedicated HMP review.
- **Adjourn:** Chris Tietjen made a motion to adjourn the meeting at 7:32PM, KJ Lee seconded; approved unanimously.

Respectfully Submitted,

Joan M. Dudley
Recording Secretary