

Town of Guilford, CT
Harbor Management Commission
Town Hall, Park Street Guilford, CT 06437

A meeting of the Town of Guilford's Harbor Management Commission was held at
7:30 PM, Wednesday, March 28, 2018

Town Hall
Upstairs in Selectman's wing

Members Present: Commission Chairman John Thommen, Chris Tietjen, Keith Harvey, KJ Lee
Members Absent: Pete Beauvais and Theresa Hedleston
Others Present: CT State Appointed Guilford Harbormaster Fred Brisbois
Members of the public present: John Lust

DRAFT MINUTES

- **Public Forum:** John Lust presenting- regarding application for Rebecca Pringle, 17B East River Road.

Ms. Pringle purchased the lot across the street from her home. She would like river access point pier, ramp, and a float on this property. The proposed dock is 4'wide 95' long 32' ramp 100 square feet.

John Thommen asked what material the pilings would be. John Lust replied all the pilings will be made of wood. The pier will be elevated to protect vegetation. Beebe Marine to install dock.

John asked what the depth at mean low tide is for this location. John Lust replied that it is 1.5'.

Keith Harvey inquired as to the primary use of this dock. John said that Ms. Pringle would like to launch kayaks from this location. DEEP and Army Corps of Engineers have also been notified. This is a very standard application.

John handed out photos of proposed dock and river location to the Commission.

Fred Brisbois asked for clarification of item in river? John clarified as a marker buoy. Chris Tietjen felt that if Beebe Marine is accepting of this project, it seems pretty straightforward.

John informed John Lust the Commission will approve, sign and return the application after further discussion. John Lust left the meeting at 7:35PM.

John felt this was a very straightforward dock application. The Commission will sign and return to John Lust. Chris made a Motion to approve John Lust's application for Rebecca Pringle; Keith seconded, all approved.

- **Approval of the 2/24/2018 meeting minutes:** KJ Lee made a motion to approve the meeting minutes with no changes; Chris seconded, all approved.
- **State Harbormasters Report:**



THE OLD STONE HOUSE

STATE HARBOR MASTER TOWN OF GUILFORD, CT



To: Harbor Management Commission
 Re: Monthly Report
 Dt: 28 Mar 2018

Summary of Harbor Master activities since the last Harbor Management Commission meeting:

STATE ACTIVITIES:

- Received email from DEEP that there will be a Harbor Master training and education workshop on Friday, May 4, 2018 at DEEP Marine Headquarters, Old Lyme, CT. I plan to attend.
- Received the first draft of the Inventory of Natural Resources and Human Uses for the Long Island Sound Blue Plan. Forwarded a copy to both the Harbor Management and Marina commissions.
- Received notice from the Connecticut Harbor Management Association announcing a Long Island Blue Plan Forum to discuss the status of the Blue Plan and its relationship to municipal harbor management plans. The forum is to be held at The Sound School in New Haven on April 4. I will be traveling and unable to attend. The forum notice was forwarded to the Harbor Management Commission.

INTERFACE WITH TOWN BOARDS /COMMISSIONS/OFFICES/ASSOCIATIONS:

- Emailed Jack Evans at GYC recommending he renew GP011 and GP012 (floats in the West river) and submit a new application for no more than one additional float to the North of these two.

MOORINGS:

- Issued mooring permit renewal notices, 197 via email and letters (3) to 2017 permit holders without email.
- No issues with the OnLine Mooring system.
- OnLine Mooring process revised to not require Shellfish Commission approval for a renewal. New applications will continue to require Shellfish Commission approval.
- 54 Mooring permit renewals approved

- 4 mooring permit renewals awaiting payment

NOTEWORTHY EVENTS/OTHER ACTIVITIES:

- None

Respectfully submitted,



Fred Brisbois
Connecticut Harbor Master
Town of Guilford

- **Treasurers Report:**

Chris reports \$1.00 in revenue for the month from online mooring system. The SHYC check issue from last month(s) has been corrected and reinstated under our revenues. Current fund balance is \$21,552.80.

Chris would like to discuss upcoming budget. He thinks \$1,000.00 should be added to the Education/Training budget. This doesn't need formal approval this meeting, but should for next month.

John suggests the Commission should reduce or eliminate the amount for abandoned mooring removal if Pete Beauvais and the Fire Department will now be removing them as part of their dive training.

Chris suggested no change at this time. \$ will not come out for this reason.

Keith Harvey asked the Commission if they would consider allocating funds for Shellfish Commission new boat motor towards the end of the year? The new motor will likely cost \$20,000.00.

Keith Harvey made a motion to approve the Treasurers Report; KJ seconded, all approved.

- **Approval of Bills and Vouchers:**

Joan Dudley presented a bill for \$34.00 for Secretarial services- February meeting/minutes. John made a motion to approve this bill; Keith Harvey seconded, all approved.

John will submit a bill for banker's boxes for file storage.

- **New Business:**

LIS Blue Plan. John asked if everyone had read the PDF regarding this.

John discussed with the Commission the proposed State DEEP Harbor Management Plan. John and Keith will attend the April 4th meeting and report back to the Commission next month.

- **Old Business:**

DEEP Application- Town of Guilford, Old Quarry Road. The application has been signed by the Commission, effectively resolving this issue.

Guilford Yacht Club- Fred will reach out again to GYC to assist with permitting process. Due to the recent accident on site, GYC has not yet submitted permit(s).

Harbor Management Plan- John asked if there were any revisions? Chris reported the Commission is close to finishing it. Keith stated the Commission needs to make sure the laws/codes have not change before submittal. As of this date, it is still not clear on where to send this document. Keith suggests asking at the LIS Blue Plan meeting April 4th.

- **Adjourn:**

CT motion to adjourn the meeting at 8:13PM; Keith seconded, all approved.

Respectfully Submitted,

Joan M. Dudley
Secretary