

Town of Guilford, CT
Harbor Management Commission
Town Hall, 31 Park Street Guilford, CT 06437

A meeting of the Town of Guilford's Harbor Management Commission was held at
7:00 PM, Wednesday, November 20th, 2019
Guilford Fire Department Headquarters
Meeting Room 1-rear
390 Church Street, Guilford, CT 06437

Members Present: Chris Tietjen, KJ Lee
Members Absent: Commission Chair John Thommen, Pete Beauvais, Keith Harvey
(all excused)

Alternates Present: Bonnie Burns, Joe Anastasio
Others Present: CT State Appointed Guilford Harbormaster Fred Brisbois
Members of the Public Present: none

Acting Commission Chairman Chris Tietjen called the meeting to order at 7:06PM.

APPROVED MINUTES

- **Public Forum:** No members of the public present.
- **Approval of the 10/23/2019 meeting minutes:**
Page 3, discussion section of Harbormaster Report: change Fred Brisbois sent "a letter of apology to the applicant" to "an email to the applicant apologizing for the delay approving the permit application". Page 4, paragraph 2- change to "Fred Brisbois will write letter to DEEP".
Motion: Joe Anastasio made a motion to approve the minutes as amended; Bonnie Burns seconded, unanimous approval.
- **State Harbormasters Report:**



THE OLD STONE HOUSE

STATE HARBOR MASTER TOWN OF GUILFORD, CT



To: Harbor Management Commission
Re: Monthly Report
Dt: 20 November 2019

Summary of Harbor Master activities since the last Harbor Management Commission meeting:

STATE ACTIVITIES:

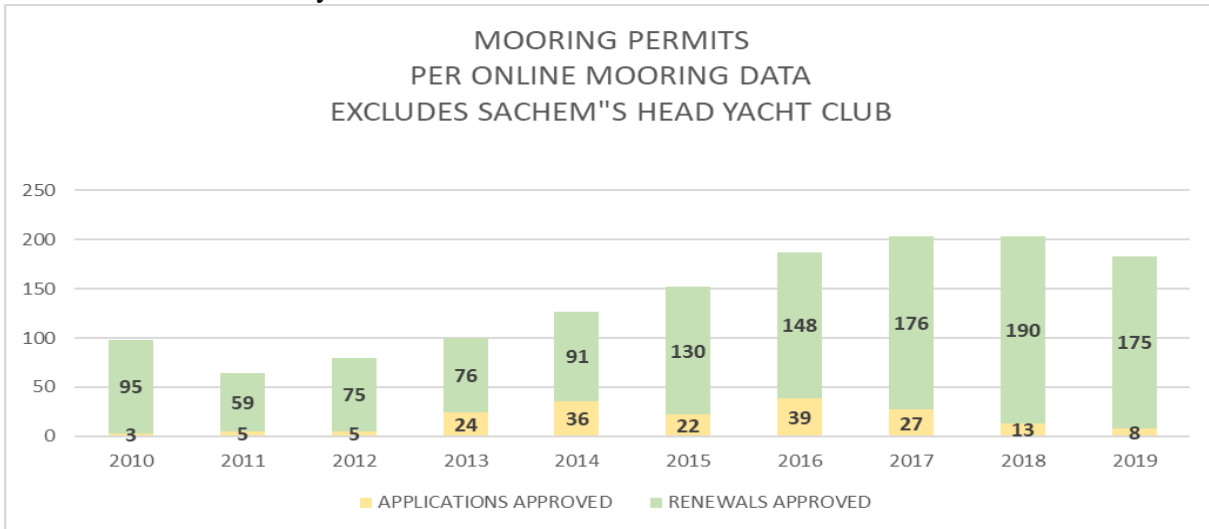
- None.

INTERFACE WITH TOWN BOARDS /COMMISSIONS/OFFICES/ASSOCIATIONS:

- None

MOORINGS:

- No Activity this month



NOTEWORTHY EVENTS/OTHER ACTIVITIES:

- Mr. Fred Hill withdrew his application for the Deputy Harbor Master position.
- A 20 foot center console, Hydrosport, broke free from its mooring (IC042) in Indian Cove and was totally destroyed on the rocks adjacent to Mulberry Point Road. SeaTow was contacted by the owner's insurance company to recover the pieces.

Respectfully submitted,
Fred W. Brisbois

Fred Brisbois
Connecticut Harbor Master
Town of Guilford

Discussion: Fred Hill withdrew his application for Deputy Harbormaster. Fred Brisbois suggests letting this ride for now. Fred's condition is improving, although the Commission may need to revisit this in the summer. Fred suggested either Chris Tietjen or Pete Beauvais familiarize themselves with the ONLINE mooring system.

- **Treasurers Report:** Chris Tietjen distributed the monthly report to the Commission. He reported \$7.00 in revenue from ONLINE mooring, and \$52.50 in expenses last month from 2 separate payments to Joan Dudley for secretarial services. Chris discussed with Finance Department re: ONLINE mooring. In some cases, ONLINE mooring sends a statement with fees along with check. The Finance Department will include this information moving forward. Hopefully between this and Brad from ONLINE mooring, discrepancy will be resolved.
Motion: KJ Lee made a motion to approve the Treasurer's Report, Bonnie Burns seconded, unanimous approval.
- **Approval of Bills and Vouchers:**
Fred Brisbois submitted a bill for mileage in the amount of \$46.40.
Motion: KJ Lee made a motion to approve this bill; Joe Anastasio seconded; unanimous approval.
Joan Dudley- \$35.00 for Secretarial Services.
Motion: KJ made a motion to approve this bill; Bonnie Burns seconded, unanimous approval.
- **Old Business:**
HMC Plan Amendment progress- nothing to report at this time.
- **New Business:** none at this time.
- **Harbor Management Plan Review:** will review at next meeting.
- **Adjourn:** KJ Lee made a motion to adjourn the meeting at 7:20PM, Bonnie Burns seconded, unanimous approval.

Respectfully submitted,

Joan M. Dudley
Recording Secretary