

Town of Guilford, CT
Harbor Management Commission
Town Hall, Park Street Guilford, CT 06437

A meeting of the Town of Guilford's Harbor Management Commission was held at
7:30 PM, Wednesday, May 24th, 2017

New meeting place
Town Hall
Upstairs in Selectman's wing

Members Present: John Thommen, KJ Lee, Keith Harvey
Members Absent: Chris Tietjen
Alternate Member Present: Theresa Hedleston
Others present: CT State Appointed Harbormaster Fred Brisbois
Members of the public present: Robert Sonnichsen, representative for John Lust,
Russ Waldo and Associates.

DRAFT MINUTES

John Thommen made a motion to begin the meeting at 7:32 PM.

- Public Forum: Moved to later in the meeting.
- Approval of the 4/26/2016 meeting minutes: KH made a motion to approve April 2017 meeting minutes without changes; KJ seconded, all approve.
- State Harbormasters Report:



THE OLD STONE HOUSE

STATE HARBOR MASTER TOWN OF GUILFORD, CT



To: Harbor Management Commission

Re: Monthly Report

Dt: 24 May 2017

Summary of Harbor Master activities since the last Harbor Management Commission meeting:

STATE ACTIVITIES:

- Despite being told by DEEP on 2 Mar that there was no Harbor Master stipend, received Harbor Master stipend check.

INTERFACE WITH TOWN BOARDS /COMMISSIONS/OFFICES/ASSOCIATIONS:

- Met with Sue Robins, President of the Mulberry Point Association, to provide guidance on language to put in a deed for a home next to their beach to limit potential mooring conflict with their swimming area.

MOORINGS:

- Second renewal notices were sent out on April 28.
- **2017 Permit Status**
 - Approved: 139 (135 renewals, 4 new)
 - Under review: 15 (12 renewals, 3 new)

NOTEWORTHY EVENTS/OTHER ACTIVITIES:

- Responded to realtor inquiring on mooring permit procedures.
- Responded to a potential home buyer on mooring permit procedures.
- Planning a patrol with Fireboat on 27 May.
- Revising paper mooring permit application and HMC webpage to clarify required information and contact information for mooring permits.

Respectfully submitted,



Fred Brisbois
Connecticut Harbor Master
Town of Guilford

Discussion: John inquired about piling applications for Guilford Yacht Club- 3 in total. Fred was not aware of any applications. John will contact Jack Evans of the Guilford Yacht Club to apply for another permit.

Fred discussed plaque for Alison Varian, and passed the completed plaque around to the Commission for viewing. The Commission will discuss Garth Varian's wishes for a possible ceremony regarding the bench. A possible write up in the Guilford Courier about the bench/plaque at the Town Marina was also discussed.

- Public Forum: Proposed Raised Wooden Walkway and Pier Modification, 74 Seaside Avenue and Adjoining Property, Property of Gary Nuttall, Robert Sonnichsen PE and John Lust, Permitting Agent.

7:50PM: Robert Sonnichsen, Waldo and Associates- Stand in for John Lust, permitting agent for DEEP. Project refers to the Nuttall property at 74 Seaside Avenue. Approximately 4 years ago, McManus received permit for pier and floating dock/ramp located adjacent to boat racks at Jacobs beach. Property has subsequently been sold to the Nuttalls and they would like access to this via a 470 feet long, 2.5 feet wide raised walkway through the marsh.

Robert presented maps showing Nuttall property and location of proposed walkway and existing pier. He noted dredging spoils have been deposited on this site upland from the beach at some point, and trees were growing on it at one time. Between the homes on this property and the beach there is an expanse of phragmites and tidal wetlands. To the East is a well-drained area containing more typical salt marsh vegetation. Photos of the property were distributed for viewing. The beach has receded, so beach would need replenishing for ramp. Owner has entered into an agreement with Numbers 74, 76, 86, and 117 Seaside Avenue for phragmite removal and mosquito control. A letter was also received from Kevin McGee stating there was no objection, as long as the Town of Guilford bears no financial responsibility for work performed in regards to phragmite removal and mosquito control on town property.

John asked how this walkway would be anchored. Robert informed the commission the walkway will be anchored with stakes driven into the marsh 4-5'. Material to be decay resistant- most likely pressure treated wood- with pressure treated wood or possibly Trex for decking surface(s). Teresa Hedleston questioned how this walkway would be anchored without popping out of the marsh. Robert discussed ADA regulations on walkway width- 3' is ADA compliant. Difference between 2.5' and 3' is large in terms of maneuverability. John is in agreement with width/ maneuverability. There is 5' of water at mean low tide in this location. The ramp and floating dock remain same on application as existing. The wooden floating dock will be removed and stored seasonally. Robert suggested Beebe Marine as a storage location for the dock. The dock will have an aluminum ramp. John inquired what size of boat will be moored here. Robert was unsure. Not ideal location- chop, boat wake. John asked how many feet will there be between pilings/stakes? Robert replied 10' between stakes. Fred and Teresa expressed concern about walkway remaining in place. Robert suggested GNCB structural engineer review the plans to ensure walkway remains in place/ efficacy of installation. Commissioners all express concern about lift of walkway, and proper anchoring of the same. John asked if there will be a handrail on both sides of walkway. Robert replied yes there would be- as a requirement of Army Corps of Engineers- if walkway is 3'wide, needs to be 3' off the ground; would thus require railing. DEEP also reviews and sets standards on plans. Plan has been shown to us first- will go to DEEP next. Keith asked if the Shellfish Commission will be allowed input on this application as well. RS replied that they are allowed input, but original plan included the dock/ramp which was already approved. Robert to remain in touch with the Commission. Once structural information is obtained, Robert will notify the commission with results. Robert described permit process- Application- letter of insufficiency (list of additional required items)- possible public hearing (20 or more signatures will automatically trigger hearing). Robert stated there are stakes are in place where ramp is proposed to be erected, if any of the Commissioners would like to walk the property/ proposed area of installation.

Discussion: John stated the Commission needs to write a letter stating our position: Among concerns- how will this be safely anchored without floating or sinking? Teresa asked what kind of machine would install pilings. John was unsure, and suggested the Commission wait until information regarding anchoring methods is received.

Keith feels they (Waldo) were looking for information before submitting application. Teresa asked if the Commission can comment on a permit for DEEP before application is submitted. A Letter from the Commission can be submitted if need be.

- Treasurers Report-Chris Tietjen sent report via email, as he was unable to attend this evening:
John read through report. The Commission received \$1123 for mooring registration. \$603.82 online mooring.
Submitted invoice for bench; submitted operating budget 2017-18.
KJ made a motion to receive and approve report as submitted by Chris, Keith seconded, all approve.
- Approval of Bills and Vouchers:

Joan Dudley 2.5 hrs secretary minutes: \$42.50 total
Fred Brisbois: \$35.10 mileage January to May 2017
Engraved plaque: \$ xx
- New Business:

John stated the town wanted to know what HMC HMPlan was for 2018? Keith said plan was being rewritten... JT no- like the yearly statement. We need a proposed yearly HMP- KH discussed research on HMP, but no one to send it to- DEEP or port authority?- had been delayed. KH to put together yearly report statement and deliver to Traci Brinkman.
JT thought he would contact someone in Stamford about where/who to submit updated HMP.
The Commission is still searching for 1 regular commissioner and 1 alternate member. John stated he had received no possible candidates or information from Ken Wilson. Not a lot of volunteers. Fred and John discussed Pete Beauvais as a possible candidate.
- Old Business:

John mentioned an application he received for the Leete's Island tidal gate- application from Army Corps of Engineers/ DEEP for town- will be filed.
- Adjourn:

KJ made the motion to adjourn at 8:36PM, KH seconded; all approved.