

**THE GUILFORD LAKES GOLF COURSE COMMISSION**  
**REGULAR MEETING**  
**TUESDAY, AUGUST 18, 2020 at 6:00 pm**  
**Zoom Conference**

Attendees: Chair Brittany Mirles, Patrick Pascale, Chris Hodgson, Steve Berry  
Others: Ted Tighe, GLGC Superintendent (6:26 PM)

**Chair Brittany Mirles opened the meeting at 6:10 pm.**

**1. Public Forum**

None

**2. Approval of the Meeting Minutes**

**a. July 21, 2020**

*Motion made by Steve Berry to approve the July 21, 2020 Meeting Minutes as written. Seconded by Chris Hodgson and unanimously approved.*

**b. August 13, 2020**

*Motion made by Steve Berry to approve the August 13, 2020 Meeting Minutes as written. Seconded by Chris Hodgson and unanimously approved.*

**3. Superintendent Report**

**a. Clubhouse**

- Mainly course cleanup after the storm
- The course was closed Wednesday-Friday after the storm during cleanup
- Fertilizing and watering have been the main tasks.
- Alan Jacobs would like to run his tournament at the course in September. Superintendent Tighe would set up the tournament and they run it the day of. Chair Brittany Mirles asked if the course ever donated any raffle gifts for the tournament. Superintendent Tighe responded that they have always purchased clubhouse items so no. Chair Brittany Mirles asked if there are any specific COVID-19 Guidelines required to be followed to implement a tournament. Superintendent Tighe to contact the Health Director, Dennis Johnson to ensure compliance.
- Clubhouse staff member Vicky Ahern did a deep clean of the clubhouse and equipment during the storm cleanup closure days.
- Lessons are done for the season. Approximately \$500-\$600 revenue was raised.
- A donation from the Stone Agency is pending an invoice being sent to them. Chris Hodgson will follow-up.

Commissioner Pascale left the meeting at 6:40 pm.

**4. Finances**

**a. Approval of Warrants**

No warrants to approve this month

## **b. Approval of Invoices**

*Motion made by Steve Berry to approve the Secretarial Invoice of \$115.38. Seconded by Chris Hodgson and unanimously approved.*

## **5. Old Business**

### **a. Caddies**

Removed from the agenda

### **b. Chamber of Commerce Meetings**

Removed from the agenda

### **c. COVID-19 Process Update**

Discussed under Superintendent Report

### **d. Paving of Parking Lot Update**

Commissioner Pascale reported that he has met with the Rotary and taken measurements for setup of the Shredding event scheduled for September 12, 2020 at the Golf Course parking lot. Commissioner Pascale asked if the other members had read the draft announcement that he had sent. Commissioner Hodgson reiterated that he had send the wording of that announcement out last week and that Commissioner Pascale's event details be added to that announcement and provided to Laura Hartmann for distribution. Chairman Mirles will add the event details to Chris Hodgson's announcement and provide to Laura Hartmann.

Chairman Mirles has contacted Finance Department regarding setting up a separate account for the parking lot donated funds. Finance has agreed to do so, just asked that the 1<sup>st</sup> Selectman be informed.

Commissioner Hodgson stated that this project must go out to bid and should be done asap to allow the Commission the visability to how much funds need to be raised to cover the project. There was discussion on the specs for the job. Superintendent Tighe to contact Public Works Director Tom Fillion for guidance.

### **e. Purchase of Used Pull Carts**

No update

## **6. New Business**

None

## **7. Adjourn**

*Motion made by Chris Hodgson to adjourn the meeting at 6:54 pm. Seconded by Steve Berry and unanimously approved.*

Respectfully Submitted

*Sally J. Berezowskyj*

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Recording Secretary