

**THE GUILFORD LAKES GOLF COURSE COMMISSION**  
**SPECIAL MEETING**  
**THURSDAY, May 12, 2020 at 6:00 pm**  
**CALL IN ONLY**

Attendees: Chair Brittany Mirles, Patrick Pascale (6:13), Chris Hodgson, Laura Hartmann (6:30), Phil Maltese, Robert Cuzzo

Absent: Eric Hedberg, Steve Berry

Others: Ted Tighe, GLGC Superintendent, Brian McGlone (6:05), Economic Development Coordinator for the Town of Guilford.

**Chair Brittany Mirles opened the meeting at 6:01 pm.**

**1. Public Forum**

None.

**2. Approval of the Meeting Minutes**

**a. April 21, 2020**

*Motion made by Robert Cuzzo to approve the April 21, 2020 Meeting Minutes as written. Seconded by Phil Maltese and unanimously accepted.*

**3. Superintendent Report**

**a. Clubhouse**

- May Revenue to date total \$15,600.
- 25 Season Passes have been sold
- One Tee Sponsor has been paid for. 12 Letters to previous year sponsors have been sent.
- New Hire Tom Caruso for the pro shop will start tomorrow.
- Attempted to attend the Chamber meeting, but was denied access.
- A new Credit Card Machine is being looked at by Finance.

**b. Course Report**

- Mowing, Mulching and seeding underway
- Spoke with Mitch Goldblatt who placed 'The Orchards' in Milford. He suggested that we open up the rental of pull carts to golfers with sanitizing wipes to be used.
- Clinton Country Club has now opened up to 4 some's at 12 minute intervals. They are allowing use of the driving range with the use of 4 stations. They expect to move to 8 stations at the driving range and 10 minute tee time intervals later in the week.

**4. Finances**

**a. Approval of Warrants**

*Motion made by Robert Cuzzo to approve the Warrants in the amount of \$8,985.95. Seconded by Chris Hodgson and unanimously approved.*

**b. Approval of Invoices**

*Motion made by Chris Hodgson to approve the Secretarial Invoice of \$61.25. Seconded by Robert Cuzzo and unanimously approved.*

## 5. New Business

### a. COVID-19 Process Update

The question was posed to Ted Tighe as to how many requests for foursome's has he been getting. He replied at least 6/day as well as the Men's League.

*Motion made by Pat Pascale to recommend to the 1<sup>st</sup> Selectman that the course open up tee times to foursomes and allow pull cart rentals with the use of sanitizing wipes by each user. This was seconded by Chris Hodgson.*

*In favor:* Brittany Mirles, Patrick Pascale, Chris Hodgson, Laura Hartmann, Phil Maltese

*Abstain:* Robert Cuzzo

*Opposed:* None

Chairman Mirles proposed to the Commission the use of Microsoft Office Bookings software for online tee times. The cost is \$150/yr. or \$12/mo. It is a real-time tool. Superintendent Tighe was asked if he would be willing to try it out. He agreed. Commissioner Pascale noted that it can always be cancelled if it is not working out with clubhouse staff.

*Motion made by Phil Maltese to purchase a one month subscription for Microsoft Office Bookings to use as a trial period for online tee time bookings . This was seconded by Robert Cuzzo and unanimously approved.*

## 6. Old Business

### a. Paving of Parking Lot Update

Commissioner Pascale stated that he has been soliciting business' in town; however are finding them reluctant due to the COVID-19 situation. He stated that when we do get donors he would like to see a plaque erected to acknowledge them.

### b. Food Service Update – Hartmann

Chairman Mirles requested that items 6b-f be removed from the agenda today and going forward.

Superintendent Tighe suggested that the commission consider hiring a food truck on the weekends and for large parties. Due to the currently COVID-19 restrictions they may appreciate the business.

Commissioner Maltese asked if we have been prorating memberships due to the delayed opening. Ted Tighe responded no we have not and no one has asked about it. The 8 & 15 play cards would accommodate those who feel they do not have enough play time left in the season for a season pass.

Chairman Mirles reported receiving a letter from former Commissioner Cathy Provencher asking about woman's league play on Thursdays. After some discussion, Chairman Mirles stated that she would respond to Cathy.

Commissioner Laura Hartmann reported that out of 658 emails sent out from constant contact only 62 bounced. Five unsubscribed due to moving out of the area. 239 emails were opened making it a 40% touch and an additional 10% went on to click on the GLGC Links.

Chairman Mirles thanked Laura for the great job she has done with the constant contact emails.

*Motion made by Pat Pascale to adjourn the meeting at 7:04 pm. Seconded by Chris Hodgson and unanimously approved.*

Respectfully Submitted

*Sally J. Berezowskyj*

Sally J. Berezowskyj

Recording Secretary