

**THE GUILFORD LAKES GOLF COURSE COMMISSION**  
**SPECIAL MEETING**  
**THURSDAY, APRIL 21, 2020 at 6:00 pm**  
**CALL IN ONLY**

Attendees: Chair Brittany Mirles, Patrick Pascale, Chris Hodgson, Laura Hartmann, Phil Maltese,  
Robert Cuzzo Steve Berry

Absent: Eric Hedberg

Others: Ted Tighe, GLGC Superintendent, Brian McGlone, Economic Development Coordinator for the  
Town of Guilford.

**Chair Brittany Mirles opened the meeting at 6:00 pm.**

**1. Public Forum**

None.

**2. Approval of the Meeting Minutes**

**a. April 7, 2020**

*Motion made by Patrick Pascale to approve the April 7, 2020 Meeting Minutes as written. Seconded by Robert Cuzzo and unanimously accepted.*

**3. Superintendent Report**

- Edged traps and some greens
- Limed greens, tees and fairways
- Finished up spring cleanup sticks/leaves/etc.
- Have started mowing the course
- Have gotten 4" of rain recently
- 95% of the equipment has been serviced.
- Ted has received several calls regarding the website and the inability to download the season membership application. Ted will send a copy of the application and the scorecard to Brittany to have Christina update the website.

**4. Finances**

**a. Approval of Warrants**

It was noted from the finance report that the Guilford Chamber of Commerce membership was renewed. A discussion followed as to who would represent the GLGC at Chamber events; previously was the former Golf Pro Mike Papp. Such events include breakfast networking, business after hours. The chamber has a 600 businesses direct mailing which the GLGC can utilize as a member. Both Pat Pascale and Laura Hartmann volunteered to be the GLGC representatives. Superintendent Tighe to attend when needed to cover. They will work out a schedule.

Commissioner Hartmann also suggested to the Commission that somewhere down the road the GLGC should consider joining the New Haven Chamber of Commerce as well. Many members are from neighboring towns of Guilford. Commissioner Berry agreed sometime in the future, but for now focuses on the Guilford Chamber of Commerce membership.

*Motion made by Steve Berry to approve the Warrants in the amount of \$15,129.07. Seconded by Robert Cuozzo and unanimously approved.*

**b. Approval of Invoices**

*Motion made by Steve Berry to approve the Secretarial Invoice of \$87.50. Seconded by Robert Cuozzo and unanimously approved.*

**5. New Business**

**a. Revised Opening Day Plan Update**

There was discussion of opening the course on May 1, 2020. Commissioner Hodgson stated that the Governor's plan to reopen businesses is targeted for May 20, 2020 and suggested that GLGC follow that schedule. It was stated that more than half of golf courses remain closed. In Connecticut the number of COVID-19 cases are still rising. In Guilford alone there are 61 confirmed cases and 1 death.

Economic Development Coordinator Brian McGlone added that as a member of the Clinton Country Club that course is open and operating under social distancing restrictions. Brian suggested that whatever date was picked to reopen the course, he thinks the 1<sup>st</sup> Selectman will want to see a plan for doing so while adhering to social distancing requirements. Additionally, it was discussed that such a plan should be reviewed with the Director of Health, Dennis Johnson as well as the 1<sup>st</sup> Selectman, Matt Hoey and the Director of Human Resources, Mitch Goldblatt.

*Motion made by Chris Hodgson to adopt the recommendation of Brian McGlone to put together an opening plan with a target date of May 20, 2020 to be reviewed by Dennis Johnson, Matt Hoey and Mitch Goldblatt prior to opening the course. This was seconded by Pat Pascale and unanimously approved.*

Commissioner Hodgson will create a draft plan steps for Commission review. Commissioner Pascale committed to taking the approved plan to review with the Town representatives.

Brain McGlone suggested that the plan include posting signs on the course and on the website of social distancing restrictions. He suggested that perhaps a starter and a ranger may be required. It was further discussed what recourse the GLGC has for those who do not adhere to these restrictions. It was decided that no member of the GLGC staff should have such responsibility and that the Police Department would be called in such a case. Additionally stated in the signage and website posting to include that if such restrictions are not followed, the course will have to close.

*Motion made by Pat Pascale to hold a special meeting of the GLGC Commission on May 5, 2020 at 6:00 pm via conference call-in to evaluate the May 20, 2020 target date for opening. This was seconded by Laura Hartmann and unanimously approved.*

Chair, Brittany Mirles shared with the Commission that Cathy Provencher tendered her resignation from the GLGC Commission earlier today. There was some discussion on who among the current alternates could move to Cathy's regular position.

*Motion made by Laura Hartmann to move Phil Maltese from Alternate to Regular member of the Commission. This was seconded by Chris Hodgson and unanimously approved.*

## 6. Old Business

### a. Paving of Parking Lot Update

Commissioner Pascale provided Chair Mirles with an application to submit to the Rotary requesting a donation for paving of the parking lot. Chair Mirles submitted this application last week and requested that Superintendent Tighe keep a look out for return mail from the Rotary sent to the clubhouse. Commissioner Pascale asked to see the written quotes for the work and would like to interview the companies. Superintendent Tighe to send the three written estimates to Commissioner Pascale. Commissioner Pascale stated he would like to see the parking lot paved prior to the opening on targeted May 20, 2020 date.

Commissioner Pascale then left the meeting at 6:53 pm.

### b. Food Service Update – Hartmann

No Update due to tax season pressures.

### c. Alternate play packages Update - Berry

Commissioner Berry proposed the following Non-Resident specials or bundle rates:

- Purchase 8 rounds for \$153.00 and get 1 round free (equal to \$17/round)
- Purchase 15 rounds for \$272.00 and get 2 rounds free (equal to \$16/round)

Commissioner Berry reiterated that anyone who had already purchased a bundle prior to last meeting where we approved bundles only valid in the current season will be exempt. All new cards will have an expiration date on them, and those purchased previously will not.

Sally Berezowskyj, representing the Employee Health & Wellness Committee, asked if the Commission had given any more thought to an employee rate for the employee and their family members. The employee can be identified with their employee id card. There was discussion on what rate and methodology could be applied.

*Motion made by Chris Hodgson to adopt the proposed Non-Resident Specials or Bundle Rates as presented by Commissioner Berry. This was seconded by Robert Cuozzo and unanimously approved.*

*Motion made by Chris Hodgson to set a Town of Guilford Employee rate, with Employee ID card, to \$15 any round during any time period. This was seconded by Robert Cuozzo and unanimously approved.*

### d. Partner with Fairways Driving Range Update – Cuozzo

Chair Mirles stated that she has received a quote for the 3' x 6' banner of \$80. She first needs a copy of the Town's tax exempt status before placing the order. She is still looking for a mega-pixel copy of the GLGC logo to use.

### e. Build a Driving Range at the course – Hodgson

Commissioner Hodgson reported that as it has been previously reported that there is no place with convenient access on the grounds that this item should be closed and not pursued further. It was agreed upon.

### f. Update Website– Mirles

Chair Mirles stated that Evan's contract has been cancelled and that all passwords have been reset except for the previous Facebook page. Chair Mirles has provided Christine Berry and Sally

Berezowskyj with the passwords. Christina will be updating the website with the scorecard, membership application.

Commissioner Hartmann said that the constant contact list now contains 654 emails. She suggested to the Commission that an email blast be sent out now announcing the new Facebook page and the target opening date of May 20, 2020. Also stating that the Commission is meeting regularly to evaluate a responsible opening date, announce the new rates and stay tuned for further updates. This will allow us to determine how many people have been reached with valid email addresses. There was discussion as to when would be the appropriate time to send such an email. Laura to draft the email content and provide electronically to the Commission Members for review and comment. Commissioner Hartmann to additionally send constant contact ids and passwords to Sally Berezowskyj to be stored.

*Motion made by Robert Cuozzo to adjourn the meeting at 7:28 pm. Seconded by Chris Hodgson and unanimously approved.*

Respectfully Submitted

*Sally J. Berezowskyj*

Sally J. Berezowskyj  
Recording Secretary