

Town of Guilford
Economic Development Commission
Regular Meeting
Tuesday, December 5, 2017
5:00 PM
Guilford Town Hall-Small Conference Room, 2nd Floor

Members Present: Mr. Michael Meisel, Mr. Michael Orce, Mr. Fran Paranto,
Mr. Theodore Sands, Vice-Chair and Mr. Mark Wasserman, Chair.

Absent: Mr. Robert Cuzzo, Mr. Michael DeMeo, Mr. David Egan,
Mr. Damian Gunningsmith and Mr. Mark White.

Town Staff: Mr. Brian McGlone, Economic Development Coordinator.
Ms. Katherine DeBurra, Recording Secretary.

Mr. Wasserman noted that due to lack of a quorum there would be no formal business or voting at this meeting but the agenda items would be reviewed.

1. Communications & Public Forum (Limited to 5 minutes).

Mr. Sean Cosgrove was in attendance at the Meeting. He introduced himself and stated he had recently moved back to Guilford. He was sitting in on the Meeting to learn more about the Commission and which direction he will take in volunteering on a Town Board. Mr. Robert Hartmann, Pension Committee Member was also in attendance at this meeting.

2. Approval of the November 7, 2017 minutes.

Minutes **Tabled** until next meeting in January due to lack of quorum. Discussion.
No corrections at this point.

3. Economic Development Coordinator's Report. (Brian)

Mr. McGlone, Economic Development Coordinator reviewed his report as he submitted to the Commission in email. Discussion.

4. Chamber of Commerce Report.

No Representative. Mr. McGlone reported that a replacement for Mr. Lazarus was recently hired at the Chamber. Mr. McGlone will re-send the meeting schedule to the Chamber.

5. Chairman's Report. (Mark)

No Report.

6. Sub-Committee/Board Liaison Reports.

- Town Forum (Gunningsmith, Paranto)

Discussion. Possible Spring date TBD.

- Town Profile on State Film site (Meisel)

Mr. Wasserman will resend the link of Guilford photos for Commission Members to select photos for the site. The photos are divided by categories; Scenic, Downtown, Landmarks and Residential. Mr. Meisel added that each photo will need a form with the description of the photo completed and attached for submission.

- Land Acquisition Committee (Paranto)

No Report.

- Signage (Meisel, Egan)

Discussion. The Committee is redefining sign plans and will have additional reports in the future.

- Parking (Sands, Paranto, Orce)

Mr. Wasserman and Mr. Sands had a meeting with Mr. Mikolay, Police Commission Chair and Chief Hutchinson, Police Chief of the Guilford Police Department to discuss parking options. Further research to be completed. Discussion.

7. New Business

Discussion of 2018 EDC Calendar. **Tabled** for vote until the next meeting. The next meeting of the Commission will be January 9th due to the holiday in the small conference room, upstairs in Town Hall.

8. Old Business.

None.

9. Approval of bill (s).

The invoice for Secretarial Services for the month of November, Regular Meeting for \$76.50 for Ms. Katherine DeBurra, Recording Secretary was **Tabled** until the next meeting.

10. Adjourn

Mr. Wasserman closed the Meeting at 6:05 PM.

Next Meeting Tuesday, January 9, 2018 @ 5:00 PM.

Respectively Submitted;
Katherine DeBurra
Recording Secretary