

Town of Guilford
Economic Development Commission
Regular Meeting
Tuesday, January 9, 2018
5:00 PM
Guilford Town Hall-Small Conference Room, 2nd Floor

Please note: Minutes are not final until approved at subsequent meeting.

Members Present: Mr. Robert Cuzzo, Mr. Michael DeMeo, Ms. Wendy Dockray,
Mr. David Egan, Mr. Damian Gunningsmith, Mr. Fran Paranto,
Mr. Theodore Sands, Vice-Chair and Mr. Mark Wasserman, Chair.

Absent: Mr. Michael Meisel and Mr. Michael Orce.

Others: Ms. Sheri Cote, Chamber of Commerce Liaison.

Town Staff: Mr. Brian McGlone, Economic Development Coordinator.
Ms. Katherine DeBurra, Recording Secretary.

Mr. Wasserman called the meeting to order at 5:04 PM.

1. Communications & Public Forum (Limited to 5 minutes).

None.

2. Approval of the November 7th and December 5, 2017 minutes.

Motion: Upon a motion by Mr. Cuzzo and seconded by Mr. Egan the Economic
Development Commission voted to approve the minutes of the Regular Meeting
of Tuesday, November 7, 2017, (TABLED 12/5/2017) as submitted.

In favor: Cuzzo, DeMeo, Dockray, Egan, Gunningsmith, Paranto, Sands, Wasserman.

Opposed: None.

Abstained: None.

Motion: Upon a motion by Mr. Cuzzo and seconded by Mr. Paranto the Economic
Development Commission voted to approve the minutes of the Regular Meeting
of Tuesday, December 5, 2017, as submitted.

In favor: Cuzzo, DeMeo, Dockray, Egan, Gunningsmith, Paranto, Sands, Wasserman.
Opposed: None.
Abstained: None.

Mr. Wasserman asked the Commission and Staff to introduce themselves to the new Member of the Commission; Ms. Wendy Dockray who was recently appointed to the Commission and the new Liaison to the Chamber; Ms. Sheri Cote. They also introduced themselves to the Commission sharing some of their background and interests.

3. Economic Development Coordinator's Report. (Brian)

Mr. McGlone, Economic Development Coordinator reviewed his report as submitted to the Commission in email. He added that the U-Haul Project will go back to Design Review with their lighting plan. Discussion. He added that a thank you was received from Mr. Lazarus. He presented the Commission with the Town Guide and the Annual Report.

4. Chamber of Commerce Report. (Ms. Sheri Cote)

Ms. Cote stated she had no report at this time as she is just beginning her position. She did invite the Members of the Commission to the Annual Dinner of the Chamber at the Woodwinds on January 25, 2018 in Branford.

5. Chairman's Report. (Mark)

No Report.

6. Sub-Committee/Board Liaison Reports.

Mr. Wasserman explained or asked members of each Sub-Committee to explain their Committees and or progress for informational purposes to the new Member and Liaison to the Chamber.

- Town Forum (Gunningsmith, Paranto)

Discussion of plans beginning with a possible date to occur in the Spring.

- Town Profile on State Film site (Meisel)

No Report.

- Land Acquisition Committee (Paranto)

No Report.

- Signage (Meisel, Egan)

No Report. Samples signs in Mr. McGlone's Office to view.

- Parking (Sands, Paranto, Orce)

Discussion.

7. New Business

None.

8. Old Business.

- Approval of the 2018 Meeting Schedule (Tabled from last month)

Motion: Upon a motion by Mr. Cuzzo and seconded by Mr. Paranto the Economic Development Commission voted to approve the 2018 Meeting Schedule (Tabled 12/5/2017) for the Commission Meeting dates for 2018. Ms. Katherine DeBurra, Recording Secretary will submit the calendar to the Town Clerks for record and the Selectman's Office to reserve the room locations.

In favor: Cuzzo, DeMeo, Dockray, Egan, Gunningsmith, Paranto, Sands, Wasserman.

Opposed: None.

Abstained: None.

9. Approval of bill (s).

Motion: Upon a motion by Mr. Sands and seconded by Mr. Paranto the Economic Development Commission voted to approve the invoices for Secretarial Services for the month of November, (Tabled 12/5/2017) for the Regular Meeting for \$76.50 and for the month of December for the Regular Meeting for \$59.50 for Ms. Katherine DeBurra, Recording Secretary. (Total \$136.00)

In favor: Cuzzo, DeMeo, Dockray, Egan, Gunningsmith, Paranto, Sands, Wasserman.

Opposed: None.

Abstained: None.

10. Adjourn

Motion: Upon a motion by Mr. Sands and seconded by Mr. Gunningsmith, the Economic Development Commission voted to adjourn the Regular Meeting of January 9, 2018 at 6:02 PM.

In favor: Cuozzo, DeMeo, Dockray, Egan, Gunningsmith, Paranto, Sands, Wasserman.

Opposed: None.

Abstained: None.

Next Meeting; Tuesday, February 6, 2018 @ 5:00 PM.

Respectively Submitted;

Katherine DeBurra

Recording Secretary