

TOWN OF GUILFORD  
BOARD OF SELECTMEN  
DRAFT MEETING MINUTES  
Town Hall  
July 15, 2019  
8:30 a.m.

Present: Board of Selectmen: Selectman Charles Havrda, First Selectman Matthew Hoey, Selectman Sue Renner, Selectman Sandra Ruoff

Town Officials: Human Resources Director Mitch Goldblatt, Finance Director Maryjane Malavasi, Parks and Recreation Director Rick Maynard, Parks and Recreation Commission Chair Rose Dostert

Others: Mike Graziano, taping for GCTV; Peter Hawes, GPFA;

First Selectman Hoey called the meeting to order at 8:36 a.m.

**1. Pledge of Allegiance**

The pledge was led by Selectman Havrda.

**2. Public Forum (limited to 3 minutes on any agenda item).**

None

**3. Approve minutes of:**

**3.1 June 17, 2019 – Special Meeting**

*Motion: Upon a motion by Selectman Havrda, and seconded by Selectman Ruoff, the Board of Selectmen voted to approve the minutes of the June 17, 2019 special meeting minutes as presented.*

*In Favor: Hoey, Renner, Ruoff*

*Opposed: None*

*Abstained: Havrda*

**3.2 July 1, 2019 – Regular Meeting**

*Motion: Upon a motion by Selectman Renner, and seconded by Selectman Havrda, the Board of Selectmen voted to approve the minutes of the July 1, 2019 regular meeting as presented.*

*In Favor: Havrda, Hoey, Renner*

*Opposed: None*

*Abstained: Ruoff*

**4. Parks and Recreation Director Rick Maynard**

**4.1 Consider and take possible action to accept Upper Cox Fields from the Board of Education as town fields and based on recommendation from the Parks and Recreation Commission rename the upper fields at Cox School “Three Mile Course Park”, pending mandatory referral approval from the Planning and Zoning Commission under CGS 8-24.**

Mr. Maynard and Parks & Recreation Commission Chair Rose Dostert explained that the Board of Education approved the transfer of this park to the town. In keeping with past practice, the Parks and Recreation Commission is recommending that the park be identified by the road that it is located on, thereby naming it Three Mile Course Park.

The entrance to the park will still be through the school, and the insurance obligations will not change since the schools and town all fall under the same insurance umbrella.

The benefit of this change is that the turf can be managed differently for things such as grub control if it is a town park, rather than a school field. The State of CT DEEP was consulted and saw a clear separation between the school and park and approved this change.

The change may impact the town financially if the Parks and Recreation Department takes on the cost of the irrigation system. That is not in the Park and Rec budget for this year, however.

First Selectman Hoey explained that DEEP and the State Board of Education both weighed in on this change.

Signage will be consistent with the signage at other town parks.

*Motion: Upon a motion by Selectman Havrda, and seconded by Selectman Ruoff, the Board of Selectmen voted to accept Upper Cox Fields from the Board of Education as town fields and based on recommendation from the Parks and Recreation Commission rename the upper fields at Cox School “Three Mile Course Park”, pending mandatory referral approval from the Planning and Zoning Commission under CGS 8-24.*

*In Favor: Havrda, Hoey, Renner, Ruoff*

*Opposed: None*

*Abstained: None*

**5. Appointments and Resignations:**

**5.1 Act on resignation received from Patrick Smith from the Pension Committee.**

*Motion: With regret and appreciation, the Board of Selectman voted to approve the resignation of Patrick Smith from the Pension Committee.*

*In Favor: Havrda, Hoey, Renner, Ruoff*

*Opposed: None*

*Abstained: None*

**5.2 Act on appointment of a new Pension Committee Chairman.**

First Selectman Hoey noted that Scott Gyllensten offered to act as Chairman. The Board asked if anyone else on the Committee was asked to serve, and asked if a replacement for Mr. Smith had been appointed. The Selectmen decided that they would like feedback from the Pension Committee members before acting on this item. Mr. Goldblatt explained that Mr. Hartmann, as Vice Chair of the Pension Committee, would be running this month's meeting.

*Motion: Upon a motion by Selectman Renner, and seconded by Selectman Ruoff, the Board of Selectman voted to table this item until they have received input from the Pension Committee.*

*In Favor: Havrda, Hoey, Renner, Ruoff*

*Opposed: None*

*Abstained: None*

**5.3 Act on resignation received from Laurie Desmet from the Housing Authority.**

*Motion: With regret and appreciation, the Board of Selectman voted to approve the resignation of Laurie Desmet from the Pension Committee.*

*In Favor: Havrda, Hoey, Renner, Ruoff*

*Opposed: None*

*Abstained: None*

**5.4 Act on recommendation to reappoint Jerry Golia to the Housing Authority for a term to expire March 31, 2024.**

*Motion: Upon a motion by Selectman Renner, and seconded by Selectman Ruoff, the Board of Selectman voted to reappoint Jerry Golia to the Housing Authority for a term to expire March 31, 2024.*

*In Favor: Havrda, Hoey, Renner, Ruoff*

*Opposed: None*

*Abstained: None*

**5.5 Act on resignation received from Sarah Prown from the Safe Streets Committee.**

*Motion: Upon a motion by Selectman Hoey, and seconded by Selectman Ruoff, the Board of Selectman voted to approve the resignation of Sarah Prown from the Safe Streets Committee.*

*In Favor: Havrda, Hoey, Renner, Ruoff*

*Opposed: None*

*Abstained: None*

**5.6 Act on recommendation to move Teresa Buchanan from alternate to regular member on the Historic District Commission to fill a vacancy for a term to expire January 31, 2020.**

*Motion: Upon a motion by Selectman Ruoff, and seconded by Selectman Havrda, the Board of Selectman voted to approve the move of Teresa Buchanan from alternate to regular member on the Historic District Commission to fill a vacancy for a term to expire January 31, 2020.*

*In Favor: Havrda, Hoey, Renner, Ruoff*

*Opposed: None*

*Abstained: None*

## **6. Requests for Use of Town Property:**

### **6.1 Act on request from Freedom for Women to use the Green July 27, 2019 for its rally against abortion bans.**

The Board noted that this request is from a Madison organization, and questioned whether the Green use was strictly for Guilford organizations. There was also a question as to whether the group, "Freedom for Women" is comprised solely of high school students, and if therefore there are any adults who have responsibility for the group.

There was also a question as to whether an unrelated business can provide the certificate of insurance for the event, and whether the police department had been made aware of the event. Noting that the date of the event is coming up soon, the Board will try to have a special meeting by the end of the week to vote on the application.

*Motion: Upon a motion by Selectman Ruoff, and seconded by Selectman Havrda, the Board of Selectman voted to table the request from Freedom for Women to use the Green July 27, 2019 for its rally against abortion bans pending review by Town Counsel.*

*In Favor: Havrda, Hoey, Renner, Ruoff*

*Opposed: None*

*Abstained: None*

### **6.2 Act on request from the Guilford Performing Arts Festival for special permissions regarding its previous use of the Green approval including to waive section 214-2(a) of the Town Code to allow the serving of beer and wine during its Event and for modifications to the approved Guidelines for Alcohol on the Green.**

The Green Committee has approved the special permissions request. The GPFA would be required to follow the same policies and procedures that were put in place for the Guilford Art Center Expo request. Peter Hawes of the GPFA confirmed that wristbands will be used as per the requirements.

Selectman Ruoff stated that she was glad to see consistency with what was required of other organizations.

*Motion: Upon a motion by Selectman Renner, and seconded by Selectman Ruoff, the Board of Selectman voted to approve the request from the Guilford Performing Arts Festival for special permissions regarding its previous use of the Green approval including to waive section 214-2(a) of the Town Code to allow the serving of beer and wine during its Event and for modifications to the approved Guidelines for Alcohol on the Green.*

*In Favor:*            *Havrda, Hoey, Renner, Ruoff*  
*Opposed:*           *None*  
*Abstained:*        *None*

**7. Correspondence**

**7.1 Building Official's Monthly Report**

**7.2 Public Works Monthly Report**

**7.3 Letter from R. Durazzao dated June 26 re: tax sale**

Town Counsel was consulted regarding this correspondence. There is a standard protocol and procedure that was not adhered to in this case. The people in question did not avail themselves of the process.

**8. Committee Reports**

**8.1 Affordable Housing Committee**

Selectman Ruoff reported that there are two finalists as the result of the RFQ/P process, each one has a different financing model. An attorney with housing experience has evaluated both submissions, and will be attending the Affordable Housing Committee meeting this Thursday to provide insight. The Committee wants to do the right thing for the town in choosing the best company for this project.

**9. Old Business**

None

**10. New Business**

None

**11. Public Forum (limited to 3 minutes regarding any issue)**

None

*Motion:*            *Upon a motion by Selectman Ruoff, and seconded by Selectman Havrda, the Board of Selectmen voted to adjourn at 8:53 a.m.*

*In Favor:*            *Havrda, Hoey, Renner, Ruoff*  
*Opposed:*           *None*  
*Abstained:*        *None*

Respectfully Submitted,

*Karen Quercia*  
Acting Clerk