

**BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, SEPTEMBER 3, 2019
8:30 A.M. – TOWN HALL**

First Selectman Matthew Hoey called the meeting to order at 8:30 a.m.

Present: Board Members: Matthew Hoey, Charles Havrda, Susan Renner,
Louis Federici and Sandra Ruoff

Town Officials: Finance Director Maryjane Malavasi, Human
Resources Director Mitch Goldblatt, In-House
Counsel/Purchasing Pam Millman, Parks and
Recreation Director Rick Maynard, Library
Director Rob McCoolle, Adult Services Supervisory
Librarian Laurretta Lyons and Clerk Traci
Brinkman. Green Committee Chair Jerry Silbert
joined the meeting in progress.

Media: Mike Graziano, taping for GCTV

1. Pledge of Allegiance

Mr. Havrda led the pledge.

2. Public Forum (limited to 3 minutes on agenda items)

None

3. Approve minutes of:

3.1 August 19, 2019 – Regular Meeting

Ms. Renner noted a correction on Page 3 under Item 4.2, it should say Committed not Committee.

Mr. Hoey noted a clarification on Page 2 Item 4.1; it should state an **estimated** \$1.8 million surplus.

Motion: Upon a motion made by Ms. Ruoff and seconded by Ms. Renner, the board voted unanimously to approve the minutes of the August 19, 2019 Regular Meeting as amended.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

4. Library Director (Rob McCoolle):

4.1 Consider and take possible action on request to waive section 214-2(a) of

the Guilford Town Code to allow the serving of beer sample tastings during a Library Program.

Mr. McCoolle said they have done a similar program before with no issues. They have a formal sign up procedure and check people coming in.

Ms. Lyons said the program is led by a Guilford resident who is brew master for Two Roads. The program is how beer is made and provides information on craft beers. They only serve small serving tastes of beer. The program is scheduled for October 15.

Motion: Upon a motion made by Ms. Ruoff and seconded by Mr. Havrda, the board voted unanimously to approve the request to waive section 214-2(a) of the Guilford Town Code to allow the serving of beer sample tastings during a Library Program.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

5. Parks and Recreation Director (Rick Maynard):

5.1 Discuss and take possible action to award Bid #2-1920 – Elisabeth C. Adams Athletic Fields Irrigation System.

Mr. Maynard said they only received one bid from Winterberry Irrigation. The base bid (\$59,965) is to install irrigation on the outfields of Adams A and B fields and to run the main line to the large baseball field on the south end of the property. Alternate 1 (\$14,260) is to irrigate the baseball infield and outfield and Alternate 2 (\$9,495) is to irrigate the soccer field. The total cost of the base bid and both alternates is \$83,720.

He added that they budgeted \$50,000 for the project. Little League is donating \$5,000 and the Parks and Recreation Commission would like to take \$28,720 from funds in the Program account collected for field use so the entire project can be completed.

There was discussion about how much is budgeted for irrigation maintenance and repairs each year.

Mr. Maynard estimated that it is between \$9,000 to \$12,000.

Motion: Upon a motion made by Mr. Federici and seconded by Mr. Havrda, the board voted unanimously to award Bid #2-1920 – Elisabeth C. Adams Athletic Fields Irrigation System to Winterberry Irrigation in the amount of \$83,720 which includes the base bid as well as Alternates 1 and 2.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

6. Green Committee (Jerry Silbert):

6.1 Consider and take possible action on policy regarding the placement of privately donated monuments, markers, plaques, benches and memorials on the Town Green as recommended by the Green Committee.

Green Committee Chair Jerry Silbert said this issue came up when they began to receive a number of requests for personal memorial plaques, benches, bricks, etc. for loved ones. He added that they had to decide if they wanted the Green to be a memorial park, but there are other places in Guilford where people can do that such as benches at parks or trees planted, etc. Mr. Silbert said he found a policy for Salt Lake City Parks which mentioned specifically that memorials should be of local or national historic significance.

He added that if someone requests a memorial on the Green they would fill out an application and return it to the Green Committee. The committee will then make a recommendation to the Board of Selectmen. The board will have the final say in whether the memorial is approved.

Mr. Havrda asked Mr. Silbert if he could give examples of memorial donations that would be acceptable and others that would not.

Mr. Silbert said what is on there now for memorials are the types that would be recommended whereas personal memorials would not. He noted that on Page 2 Item 3.2 of the policy it states that “Donations for the Town Green will be considered for placement if they commemorate historical places or historical events of national or local significance.”

Ms. Renner said she agrees this makes policy makes sense and they should have it in place.

Ms. Ruoff questioned the part where it states that the board had the ability to relocate a donation to another part of the Green, but she wondered if they should make it more general and state that it could be moved to another area of Town.

Ms. Millman explained that doing so would require permission from other agencies that govern other areas in Town for example the Parks and Recreation Commission if they wanted to move it to a park.

Mr. Havrda asked how many monuments are currently on the Green.

Ms. Millman stated that she has that information and could get it to the board.

Mr. Hoey also questioned if this policy gives the board the authority to get rid of a memorial if something changes. He cited the cases down south with the confederate soldier statutes being removed. He suggested they could go back and add something relative to the board to remove a memorial entirely and/or relocate it to another location.

Ms. Millman said it could be revised for those purposes.

Motion: Upon a motion made by Mr. Havrda and seconded by Ms. Ruoff, the board voted unanimously to table action on the policy regarding the placement of privately donated monuments, markers, plaques, benches and memorials on the Town Green for revisions.

Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None

7. Director of Human Resources (Mitch Goldblatt):

7.1 Consider and take possible action on the Rules and Regulations Governing the Town of Guilford Police Retirement Fund Amended and Restated as of July 1, 2014 as recommended by the Pension Committee.

Mr. Goldblatt explained that this is a restatement of the Police Pension. There were a number of amendments that were adopted after the restatement a few years back. They have been working on it, but in the meantime the police settled more contracts. This draft has been reviewed and approved by all parties. There is nothing new that has been approved. They have been following everything in this document. The purpose is to update it and make it a cleaner document. The Pension Committee approved this at its August 21 meeting and recommended it to the selectmen for final approval.

Motion: Upon a motion made by Mr. Federici and seconded by Mr. Havrda, the board voted unanimously to approve the Rules and Regulations Governing the Town of Guilford Police Retirement Fund Amended and Restated as of July 1, 2014 as recommended by the Pension Committee.

Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None

7.2 Discuss and take possible action on the First Amendment of the Town of Guilford Employees' Pension Plan, effective July 1, 2015 as recommended by the Pension Committee.

Mr. Goldblatt said the Town Pension Plan was restated in 2013 and now they are at the point of putting the amendments into the plan. This has been behind because the police plan took a while. The first amendment affects just firefighters and is based on their contract. There will be other amendments forthcoming including the dispatchers. This was reviewed by the fire union, their counsel and our counsel. All agree that it is consistent with the contract.

Motion: Upon a motion made by Mr. Havrda and seconded by Mr. Federici, the board voted unanimously to approve the First Amendment of the Town of Guilford Employees' Pension Plan, effective July 1, 2015 as recommended by the Pension Committee.

Vote: *In Favor:* *Hoey, Havrda, Renner, Federici and Ruoff*
 Opposed: *None*
 Abstaining: *None*

8. Consider and take possible action on Application for Variance from the Noise Control Ordinance from the Guilford Agricultural Society for the Guilford Fair taking place September 20-22, 2019.

Motion: *Upon a motion made by Mr. Havrda and seconded by Mr. Federici, the board voted unanimously to approve the Application for Variance from the Noise Control Ordinance from the Guilford Agricultural Society for the Guilford Fair taking place September 20-22, 2019.*

Vote: *In Favor:* *Hoey, Havrda, Renner, Federici and Ruoff*
 Opposed: *None*
 Abstaining: *None*

9. Requests for Use of Town Property:

9.1 Act on request from Guilford Parks and Recreation/Youth & Family Services to use the Green October 27, 2019 for its Spooktacular as well as placement of Scarecrows on the Green from September 28-October 28, 2019.

9.2 Act on request from the Guilford Keeping Society to place a sign on the Green advertising its Beer Tasting taking place October 12, 2019. (Sign Placement 9/13-9/27)

9.3 Act on request from the Christ Episcopal Church to place a sign on the Green advertising its Tag Sale taking place September 27-28, 2019. (Sign Placement 9/13-9/28)

9.4 Act on request from the Guilford Free Library to place a sign on the Green advertising its Friends of the Library Annual Book Sale taking place September 27-29, 2019. (Sign Placement 9/13-9/28)

9.5 Act on request from the First Congregational Church to use the Green and to place a sign on the Green for its CROP Walk taking place October 6, 2019. (Sign Placement 9/22-10/5)

Motion: *Upon a motion made by Mr. Havrda and seconded by Mr. Hoey, the board voted unanimously to approve the Requests for Use of Town Property as outlined in items 9.1-9.5.*

Vote: *In Favor:* *Hoey, Havrda, Renner, Federici and Ruoff*
 Opposed: *None*
 Abstaining: *None*

10. Committee Reports

Mr. Federici said the Building Permit Fee Public Hearing is on Thursday night.

Mr. Ruoff said they are currently negotiating the contract with NeighborWorks New Horizons for a small Affordable Housing Development on the Woodruff/Rollwood Property. Once that is done there will be significant steps to follow.

11. Correspondence

Mr. Hoey said he sent an email to the board regarding the measures being taken to satisfy the concerns with serving alcohol during the tournament at the golf course. The rest of the board said they were satisfied.

12. Old Business

None

13. New Business

None

14. Public Forum (limited to 3 minutes regarding any issue)

None

Motion: Upon a motion made by Ms. Renner and seconded by Mr. Federici, the board voted unanimously to adjourn the meeting at 9:20 a.m.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

Respectfully submitted,

Traci K. Brinkman
Clerk
Board of Selectmen