

**Town of Guilford, CT
Board of Selectmen Meeting Minutes
Monday, August 3, 2020, 8:30 am - 10:00 am
Zoom Meeting**

First Selectman Matthew Hoey called the meeting to order at 8:30 a.m.

Present: Board Members: Matthew Hoey, Charles Havrda, Susan Renner, Louis Federici and Sandra Ruoff

Town Officials: Human Resources Director Mitch Goldblatt, In-House Counsel Pam Millman, Parks and Recreation Director Rick Maynard, Public Works Director Tom Fillion, and Clerk Traci Brinkman

1. Pledge of Allegiance

Mr. Havrda led the pledge.

2. Public Forum (limited to 3 minutes on agenda items)

None

3. Approve minutes of:

1. July 20, 2020 - Regular Meeting

Motion: Upon a motion made by Mr. Havrda and seconded by Ms. Renner, the board voted unanimously to approve the July 20, 2020 Regular Meeting Minutes as presented.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

4. Parks and Recreation Director (Rick Maynard):

1. Discuss and take possible action to contract with FieldTurf for repair to the center area of the GHS Stadium Field.

Mr. Maynard said the field is 14 years old and scheduled to be replaced next year. The center of the field is so worn that you can see the carpet backing. The green grass area is gone. He added that it has to get done, because hopefully they

will have a fall and spring season. FieldTurf has been doing the maintenance on the field. They will cut out a 30 x 30 foot area and replace the green grass with no center logo. The cost is \$10,715 and the field committee has voted on it. It really needs to get done, because it is a maintenance issue.

Mr. Federici asked if this is on the schedule to get the entire carpet replaced in a year or two. He added that we are going to spend \$10,000 and then rip it up in a year.

Mr. Maynard said it is set to be replaced, but they really do not have a choice, because the center field area gets a lot of use.

Mr. Federici asked if it could be pushed off another year.

Mr. Maynard said the rest of field needs to be done. They are at 14 years and the warranty is eight years so they have gotten double the life.

Ms. Ruoff asked if they are sure there are going to besports use in the next school year that it warrants the \$10,000 expenditure.

Mr. Hoey said any use of field over the next year whether it is once or 50 times, it needs to be done, because that center of the field would not pass an impact test.

Ms. Renner said she is not opposed to the expenditure, because they either need to spend the money or stop using the field. She asked if this was discussed during budget deliberations and questioned if there will be another section needed to be done in the spring. She feels sometimes they are addressing issues piecemeal instead of as a whole.

Mr. Maynard said normally FieldTurf comes twice a year to work on the field and they noticed this in June. During the spring the field had no use, but it is getting a lot right now. The previous time it was inspected was last July so the fall season created more wear on it.

Mr. Havrda said if they can piece in a piece now he questioned why they couldn't just piece in the rest of the field. If this less than a year old why does the entire carpet have to be replaced.

Mr. Hoey said they are currently evaluating options on what kind of turf to put back on the field. They might be looking to mirror the new turf field, which has greater shock pad and absorption. He added that technology has changed to make fields safer and more resilient.

Ms. Millman noted that the only issue is you have one company that is sole source and unilaterally making the assumption that it needs to be done and cannot wait the

year. It's hard to be certain they are getting the most accurate information. She noted that a third party consultant can confirm it has to be done.

Mr. Maynard said the field committee walked it and has seen it and agrees it needs to be done.

Mr. Havrda said ff they walked it and the strands are worn to where you are looking at carpet, then he is comfortable with their opinion.

Ms. Renner said she liked Pam's suggestion to have a third party come in.

Mr. Hoey asked how much they would want to spend to find that out. If they hire someone else to do an evaluation, they will probably need to do three bids.

Ms. Millman said if it's low enough they can get around three quotes and also because of the timing issue.

Mr. Maynard said Guilford High School is going to be on the field by end of August so they only have a couple of weeks. He has FieldTurf set up for next week or the week after to do the work.

Ms. Millman said she could ask Jeff Donofrio for a name of someone willing to come out this week.

Mr. Hoey said Paul Schmidt is an engineer and chair of field committee. He has dealt with these things all over state and other municipalities and he walked the field. He added that going forward they will need to make sure they don't do single source where the evaluation and repair is done by same company. They are in a time crunch so he would suggest they move it forward.

Mr. Havrda said he is comfortable enough, but he does support Ms. Renner's point about these things popping up out of budget cycle.

Mr. Maynard said two years ago he suggested they have this in the budget and now they are at the point where they have to repair it.

Motion: Upon a motion made by Mr. Havrda and seconded by Ms. Ruoff, the board voted unanimously to contract with FieldTurf for repair to the center area for the GHS Stadium Field in the amount of \$10,715.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

5. Public Works Director (Tom Fillion):

1. Discuss and take possible action to award Bid #2-2021- Sand for Snow and Ice Control.

Mr. Fillion said the low bidder was Hubert Butler Construction Company at \$19.25 per cubic yard. He added that this is the first time they are not going with Seashore, but their price was \$21.90. The Hubert Butler Construction Company agreed to two more one year contracts at same price. The price for 2,600 cubic yards of sand is \$50,050.

Mr. Hoey said he knows public works has dealt with Seashore for some time and they are very responsive. He asked what they know about Butler.

Mr. Fillion said he spoke to them about the quality of sand, the trucks they have to deliver and the way they will deliver. The company said it will get it to public works no matter what. It is a re-manufactured type of sand. Mr. Fillion said he did recommend Seashore at the commission meeting, but he was outvoted. He said he was told they should be able to get the sand with no issues and if he needs it within 24 hours they will get it to him.

Motion: Upon a motion made by Mr. Havrda and seconded by Ms. Renner, the board voted unanimously to award Bid #2-2021 - Sand for Snow and Ice Control to Hubert Butler Construction Company in the amount of \$19.25 per cubic yard. The total cost for the purchase of 2,600 cubic yards is \$50,050.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

2. Consider and take possible action on purchase of treated salt from Morton Salt off of the Capitol Region Council of Government Bid.

Mr. Fillion said they got the lowest price on treated salt from the Capitol Region Council of Government Bid at \$62.66 per ton. He added that last year the price was \$70.10 so they are getting a better price due to the easy winter. Mr. Fillion said they need to order 700 tons, which is a total of \$43,862. He is going to look into their rock salt pricing as well.

Motion: Upon a motion made by Mr. Havrda and seconded by Ms. Ruoff, the board voted unanimously to approve the purchase of treated salt from Morton Salt off of the Capitol Region Council of Government Bid in the amount of \$62.66 per ton. The total cost for purchase of 700 tons is \$43,862.

Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None

3. Consider and take possible action to purchase 12 Wasaw Plow Swing Cylinders from Dependable Hydraulics.

Mr. Fillion said they are looking to get 12 swing cylinders for their plows. The cost is \$850 per cylinder compared to \$16.38 from another company that builds them. They have an opportunity to get them for half price. They need to purchase 12 to save on shipping charges. The other company is located in Canada so that could also involve customs issues. The total cost is \$10,200. They can possibly go through at least six a year.

Mr. Federici questioned the dramatic difference in the price.

Mr. Fillion said the Dependable company is in the United States so there is that aspect. The other company is out of Canada. They use Dependable all the time anyway. They just changed out a cylinder on a loader and it was a lot cheaper going with Dependable. They are trying to save money the best they can.

Motion: Upon a motion made by Ms. Ruoff and seconded by Mr. Federici, the board voted unanimously to purchase 12 Wasaw Plow Swing Cylinders from Dependable Hydraulics in the amount of \$10,200.

Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None

6. Appointments and Resignations:

1. Act on resignation received from Charles Frey from the Board of Police Commissioners.

Motion: Upon a motion made by Mr. Federici and seconded by Ms. Ruoff, the board voted unanimously to accept with regret and appreciation the resignation of Charles Frey from the Board of Police Commissioners.

Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None

2. Act on recommendation to appoint Edward Huguenel to the Board of Police Commissioners for a term to expire June 30, 2024.

Motion: Upon a motion made by Ms. Renner and seconded by Mr. Federici, the board voted unanimously to appoint Edward Huguenel to the Board of Police Commissioners for a term to expire June 30, 2024.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

3. Act on resignation received from Peter Beauvais from the Harbor Management Commission.

Motion: Upon a motion made by Mr. Havrda and seconded by Ms. Ruoff, the board voted unanimously to accept with regret and appreciation, the resignation of Peter Beauvais from the Harbor Management Commission.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

4. Act on recommendation to move Joseph Anastasio from alternate to regular member on the Harbor Management Commission for a term to expire July 31, 2024.

Motion: Upon a motion made by Mr. Federici and seconded by Mr. Havrda, the board voted unanimously to move Joseph Anastasio from alternate to regular member on the Harbor Management Commission for a term to expire July 31, 2024.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

5. Act on recommendation to move Bonnie Burns from alternate to regular member on the Harbor Management Commission for a term to expire July 31, 2024.

Motion: Upon a motion made by Ms. Renner and seconded by Mr. Havrda, the board voted unanimously to move Bonnie Burns from alternate to regular Member on the Harbor Management Commission for a term to expire July 31, 2024.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

6. Act on resignations received from Eric Hedberg and Phil Maltese from the Guilford Lakes Golf Course Commission.

Motion: Upon a motion made by Mr. Federici and seconded by Mr. Havrda, the board voted unanimously to accept with regret and appreciation the resignations received from Eric Hedberg and Phil Maltese from the Guilford Lakes Golf Course Commission.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

7. Act on recommendation to move Laura Hartmann from alternate to regular member on the Guilford Lakes Golf Course Commission to fill a vacancy for a term to expire September 30, 2023.

Motion: Upon a motion made by Mr. Havrda and seconded by Ms. Renner, the board voted unanimously to move Laura Hartmann from alternate to regular member on the Guilford Lakes Golf Course Commission to fill a vacancy for a term to expire September 30, 2023.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

7. Requests for Use of Town Property:

1. Act on request from the Guilford Police Department to use the Green, place a sign on the Green and approve its application for variance from the Noise Control Ordinance for its National Night Out taking place October 6, 2020. (Sign Placement 9/22-10/6)

Deputy Chief Hyatt said the date is tentative depending on COVID, but he wanted to lock it in. Last year they had a DJ on the Green and played a lot of dance and game music. It's not any louder than anything else, but they always get the variance just in case. The event ends at 7 p.m.

Motion: Upon a motion made by Mr. Havrda and seconded by Ms. Renner, the board voted unanimously to approve the request from the Guilford Police Department to use the Green, place a sign on the Green and the noise variance application for its National Night Out taking place October 6, 2020.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None*

Abstaining: None

2. Act on request from the Arthur Murray Dance Studio to use the Green Tuesday evenings for group dance class.

Mr. Hoey said this request is challenging, since town regulations require official use of the Green restricted to Guilford non-profit organizations. This is a for profit organization, but according to the town ordinance official permission only needs to be sought for gatherings over 40 people.

Ms. Millman said she will have to research this and get back to the board. There are numerous requirements with the Green and she is not sure of the for profit use versus not-for-profit use regardless of the 40 people and whether you need a permit issued. She added that she could see problems once you open that box. She has a feeling without the document in front of her that the board cannot allow a for profit use, but she will need to circle back to the board on that.

Mr. Hoey said many years ago he took dog obedience training and it was conducted on the Green. It was a for profit business and there were a half-dozen people. He is sure there are many other instances where people have used the Green in a similar capacity, but he applauds them for bringing it to their attention before they did it. He also wondered how are going to do this, if they are going to be putting down a temporary floor or dancing on Green itself without a surface.

Mr. Havrda said it is only 45 minutes and while he appreciates the legal aspect, he could be amendable to it. He would like to find a way to make it work for them if they could.

Ms. Ruoff said a few weeks ago another Guilford resident wanted to do something on the Green and they were going to charge and give some money to a non-profit group and the board denied it. She noted that this request is more than one night. If they are charging people they are teaching to dance then they are using the Green to make money for their business.

Motion: Upon a motion made by Ms. Renner and seconded by Ms. Ruoff, the board voted unanimously to table the request from the Arthur Murray Dance Studio to use the Green Tuesday evenings for group dance class so in-house counsel can research the issue.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

8. Correspondence

None

9. Committee Reports

None

10. Old Business

None

11. New Business

None

12. Public Forum (Limited to 3 minutes on any issue)

Motion: Upon a motion made by Ms. Ruoff and seconded by Mr. Havrda, the board voted unanimously to adjourn the meeting at 9:11 a.m.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

Respectfully submitted,

Traci K. Brinkman
Clerk
Board of Selectmen