



THE OLD STONE HOUSE

TOWN OF GUILFORD

31 Park Street
GUILFORD, CONNECTICUT 06437

SETTLED IN 1639

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**BOARD OF SELECTMEN
MEETING MINUTES
MONDAY, MAY 4, 2020
8:30 A.M. – ELECTRONIC MEETING
In accordance with Governor's Executive Order 7B**

First Selectman Matt Hoey called the meeting to order at 8:37 a.m.

Present: Board Members: Matt Hoey, Charles Havrda, Susan Renner, Louis Federici,
and Sandra Ruoff

Town Officials: Finance Director Maryjane Malavasi, Human Resources
Director Mitch Goldblatt, Police Chief Jeff Hutchinson,
Fire Chief Charles Herrschaft, Fire Commission Chair
Ken Wilson, Jr., Attorney Chris Hodgson, Town Engineer
Janice Plaziak, In-House Counsel/Purchasing Pam Millman
and Clerk Traci Brinkman

1. Pledge of Allegiance

Mr. Havrda led the pledge

2. Public Forum (limited to 3 minutes on agenda items)

None

3. Approve minutes of:

3.1 April 20, 2020 – Regular Meeting

Motion: Upon a motion made by Ms. Renner and seconded by Mr. Federici, the board voted unanimously to approve the minutes of the April 20, 2020 Regular Meeting as presented.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

4. Fire Chief (Charles Herrschaft):

4.1 Discuss and take possible action on purchase of HVAC for IT Server Room.

Chief Herrschaft explained that the HVAC system in the IT room is failing and it is an emergency situation because they have over \$100,000 worth of equipment they could lose. He added that Environmental Engineering was the lowest of three quotes that met the requirements so his recommendation is they contract with them in the amount of \$16,714.

Motion: Upon a motion made by Ms. Ruoff and seconded by Mr. Federici, the board voted unanimously to approve the purchase of new HVAC for the IT Server Room at the Fire Department from Environmental Engineering in the amount of \$16,714.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

5. Police Chief (Jeff Hutchinson)

5.1 Consider and take possible action on purchase of police tablet replacements.

Chief Hutchinson said they need to purchase two tablets for the new police cruisers. They are more rugged and built specifically for public safety which is why they are more expensive. The cost is \$8,462.

Mr. Federici asked how many of these new ones are in place.

Chief Hutchinson said they have one of this type in one of the cars they replaced and it is working out well. These laptops are being replaced as they get new vehicles.

There was discussion about a delay in getting the new vehicles. Chief Hutchinson noted that because of this, it may affect the stagger of the replacements going forward where more might be coming up at the same time for replacement. He added that they are trying to get all the vehicle components in place before they receive the cars.

Motion: Upon a motion made by Ms. Renner and seconded by Ms. Ruoff, the board voted unanimously to purchase two laptops for the new police cruisers from Patrol PC in the amount of \$8,462.13

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

6. Discussion of Proposed Bonding for FY2021.

Mr. Hoey noted that after review of the governor's executive order of 7S, the Board of Finance could approve bonded projects if they meet the requirements under the order. If they move them Forward, the Board of Selectmen would also have to weigh in on it. He added that right now it is in the Board of Finance's hands.

Ms. Millman explained that they have to be careful that the projects meet the threshold outlined in the executive order.

The projects that had been proposed for bonding is Phase II of the Baldwin HVAC and Lakes HVAC as well as windows and doors upgrades. Mr. Hoey said that the Baldwin HVAC is the one they are focused on at this point because it seems to meet the threshold, the others may not.

Ms. Millman read an excerpt from the executive order which states, "such body(ies) shall make specific findings that such actions are necessary to permit the orderly operation of the municipality and that there is a need to act immediately and during the duration of the public health and civil preparedness emergency in order to avoid endangering public health and welfare, prevent significant financial loss, or that action is otherwise necessary for the protection of persons and property within the municipality." She added that if you can't meet the immediacy threshold, then it could be something addressed a few months from now. Both boards should review the threshold and make their own determination.

Mr. Hoey suggested the selectmen make themselves available for the special Board of Finance meeting on Thursday night so they can hear the Board of Education's reasoning. He believes they were trying to get all or some of these projects done over the summer.

Mr. Havrda thought it was an all or nothing issue and that all of the projects being considered had to meet the threshold or none of them could be moved forward.

Ms. Millman said that was correct.

7. Appointments and Resignations:

7.1 Act on resignation received from Cathy Provencher from the Golf Course Commission.

Motion: Upon a motion made by Ms. Renner and seconded by Mr. Hoey, the board voted unanimously to accept with regret and appreciation the resignation received from Cathy Provencher from the Golf Course Commission.

Vote:

<i>In Favor:</i>	<i>Hoey, Havrda, Renner, Federici and Ruoff</i>
<i>Opposed:</i>	<i>None</i>
<i>Abstaining:</i>	<i>None</i>

8. Committee Reports

Ms. Ruoff said the affordable housing project is moving along. She added that they had a good meeting with the Historic District Commission in April and got good suggestions. They did file the paperwork for Department of Housing funding from the state and are now trying to work out the subdivision of the property.

Mr. Hoey explained that he did speak with NeighborWorks to facilitate the need to create a subdivision. He added that they are hopeful the costs related to the subdivision of the property can be included in their grant application so hopefully those costs can be recouped in the long run. There will be four buildings as opposed to five and there will be a larger buffer between the Guilford Center for Children. There is also a willingness to help address drainage and the parking issue has been addressed as well. Mr. Hoey said all of those concerns that were raised are now off the table.

There was a brief discussion on the extension of sidewalks related to the project.

9. Correspondence

None

10. Old Business

None

11. New Business

Motion: Upon a motion made by Mr. Federici and seconded by Ms. Renner, the board voted unanimously to add to the agenda to consider and take possible action to contract with Weston Sampson for MS-4 Stormwater Sampling.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

Ms. Plaziak explained that they originally estimated \$10,000, but the proposal is for \$14,000. She added, however, that they have enough money in their contracted services account for this. This is for stormwater testing required under the MS-4 permit. She received three proposals and this firm Weston Sampson was the lowest overall for the three types of testing. Ms. Plaziak noted that there was a CROG for this bid, but it didn't meet the testing criteria they needed.

Mr. Hoey added that this is another classic unfunded mandate, however, being a shoreline community it should be something they should be concerned about.

Mr. Havrda said it is the responsible thing to do, but they should let your state representatives know about some of these unfunded mandates.

Motion: Upon a motion made by Mr. Havrda and seconded by Ms. Ruoff, the board voted unanimously to contract with Weston Sampson for MS-4 Stormwater Sampling in the amount of \$14,000.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

12. Public Forum (limited to 3 minutes on any issue)

None

13. To consider and act on a successor Agreement between the Town of Guilford and Guilford Firefighters, IAFF Local 4177 for July 1, 2020-June 30, 2021. (Executive session will be required)

Motion: Upon a motion made by Mr. Hoey and seconded by Mr. Havrda, the board voted unanimously to enter executive session at 9:13 a.m. to discuss the successor Agreement between the Town of Guilford and Guilford Firefighters, IAFF Local 4177 for July 1, 2020-June 30, 2021 and invited Director of Human Resources Mitch Goldblatt, Fire Commission Chair Ken Wilson, Jr. and Attorney Chris Hodgson.

Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None

Motion: Upon a motion made by Mr. Havrda and seconded by Ms. Renner, the board voted unanimously to return to public session at 9:26 a.m.

Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None

Motion: Upon a motion made by Mr. Havrda and seconded by Mr. Federici, the board voted unanimously to approve the successor Agreement between the Town of Guilford and Guilford Firefighters IAFF Local 4177 for July 1, 2020 to June 30, 2021 for the negotiated terms which includes a wage increase of 2.25% for the fiscal year.

Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None

Mr. Havrda said he made that motion with the hope that they come out of this pandemic in a manageable way as a community. If things don't come out that way, all the bargaining units will have to understand that there may have to be extraordinary measures taken.

Motion: Upon a motion made by Ms. Ruoff and seconded by Mr. Havrda, the board voted unanimously to adjourn the meeting at 9:30 a.m.

Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None

Respectfully submitted,

Traci K. Brinkman

Clerk

Board of Selectmen