

**BOARD OF SELECTMEN  
MEETING AGENDA  
MONDAY, MARCH 4, 2019  
8:30 A.M. – GUILFORD TOWN HALL**

**(Due to inclement weather the meeting was delayed until 10:30 a.m.)**

First Selectman Matthew Hoey called the meeting to order at 10:30 a.m.

Present: Board Members: Matthew Hoey, Charles Havrda, Susan Renner,  
Louis Federici and Sandra Ruoff

Town Officials: Finance Director Maryjane Malavasi, Human  
Resources Director Mitch Goldblatt and Clerk  
Traci Brinkman

Media: Mike Graziano, taping for GCTV

**1. Pledge of Allegiance**

Mr. Havrda led the pledge.

**2. Approve minutes of:**

**2.1 February 19, 2019 – Regular Meeting**

*Motion: Upon a motion made by Mr. Federici and seconded by Mr. Havrda, the board voted unanimously to approve the minutes of the February 19, 2019 Regular Meeting as presented.*

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff  
Opposed: None  
Abstaining: None*

**3. Discuss and take possible action to set a Public Hearing date of Wednesday, March 20, 2019, 7:30 p.m. at the Community Center to discuss the 2019 Community Development Block Grant and solicit input.**

Mr. Hoey said the board had a presentation on this at the last meeting. A public hearing is a requisite to be eligible for the funds.

Mr. Federici asked if this program would be revenue neutral for the town. Mr. Hoey said there may be some administrative time but they can charge back the cost for that. There will be an agency that will administer the program. The funds will just be passed through the town.

*Motion: Upon a motion made by Ms. Renner and seconded by Mr. Federici, the board voted unanimously to set a Public Hearing date of Wednesday, March 20, 2019,*

*7:30 p.m. at the Community Center to discuss the 2019 Community Development Block Grant and solicit input.*

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff  
Opposed: None  
Abstaining: None*

**4. Appointments and Resignations:**

**4.1 Act on appointment of John Sieviec to the Land Acquisition Commission as the Shellfish Commission representative for a term to expire February 28, 2021.**

*Motion: Upon a motion made by Mr. Havrda and seconded by Mr. Federici, the board voted unanimously to appoint John Sieviec to the Land Acquisition Commission as the Shellfish Commission representative for a term to expire February 28, 2021.*

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff  
Opposed: None  
Abstaining: None*

**4.2 Act on appointment of Kimberly Brockett to the Land Acquisition Commission as the Agricultural Commission representative for a term to expire September 29, 2022.**

*Motion: Upon a motion made by Ms. Renner and seconded by Mr. Havrda, the board voted unanimously to appoint Kimberly Brockett to the Land Acquisition Commission as the Agricultural Commission representative for a term to expire September 29, 2022.*

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff  
Opposed: None  
Abstaining: None*

**4.4 Act on appointment of Philip Johnson to the Land Acquisition Commission as the Planning and Zoning Commission representative for a term to expire February 28, 2022.**

*Motion: Upon a motion made by Mr. Havrda and seconded by Ms. Ruoff, the board voted unanimously to appoint Philip Johnson to the Land Acquisition Commission as the Planning and Zoning Commission representative for a term to expire February 28, 2022.*

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff  
Opposed: None  
Abstaining: None*

**4.5 Act on resignation received from Laura Malis from the Conservation Commission.**

*Motion:* Upon a motion made by Mr. Havrda and seconded by Ms. Ruoff, the board voted unanimously to accept with regret and appreciation the resignation received from Laura Malis from the Conservation Commission.

*Vote:* In Favor: Hoey, Havrda, Renner, Federici and Ruoff  
Opposed: None  
Abstaining: None

**5. Requests for Use of Town Property:**

**5.1 Act on request from Guilford High School Theatre Arts to place a sign on the Green advertising its Spring Play taking place March 22-30, 2019. (Sign Placement 3/16-3/30)**

*Motion:* Upon a motion made by Mr. Havrda and seconded by Ms. Ruoff, the board voted unanimously to approve the request from Guilford High School Theatre Arts to place a sign on the Green advertising its Spring Play taking place March 22-30, 2019. (Sign Placement 3/16-3/30)

*Vote:* In Favor: Hoey, Havrda, Renner, Federici and Ruoff  
Opposed: None  
Abstaining: None

**5.2 Act on request from the Soccer Club of Guilford to place a sign on the Green advertising Spring Soccer. (Sign Placement 3/22-4/5)**

*Motion:* Upon a motion made by Ms. Ruoff and seconded by Mr. Havrda, the board voted unanimously to approve the request from the Soccer Club of Guilford to place a sign on the Green advertising Spring Soccer. (Sign Placement 3/22-4/5)

*Vote:* In Favor: Hoey, Havrda, Renner, Federici and Ruoff  
Opposed: None  
Abstaining: None

**5.3 Act on request from Boy Scouts Troop 474 to use the Green and to place a sign on the Green advertising its 54<sup>th</sup> Annual Strawberry Social taking place June 2, 2019.**

*Motion:* Upon a motion made by Mr. Federici and seconded by Mr. Havrda, the board voted unanimously to approve the request from the Boy Scouts Troop 474 to use the Green and to place a sign on the Green advertising its 54<sup>th</sup> Annual Strawberry Social taking place June 2, 2019.

*Vote:* In Favor: Hoey, Havrda, Renner, Federici and Ruoff  
Opposed: None  
Abstaining: None

**6. Correspondence**

None

**7. Committee Reports**

Mr. Federici said they are still working on the form with respect to the Building Permit Committee.

Ms. Ruoff noted that the Housing for Economic Development Plan Committee is meeting this evening to review the five RFP's they received on February 15. They will then set up interviews.

**8. Old Business**

None

**9. New Business**

Mr. Hoey stated that the Board of Finance Budget Public Hearing is March 5, 7:30 p.m. at the Community Center. The governor's budget proposal has been released and it is not kind to Guilford. He is sure there will be discussions about that at the Board of Finance Budget workshop meeting on Thursday. If the budget goes through they are anticipating a total impact of \$780,000. The Town would lose close to \$600,000 in ECS funding and would have to pay the state about \$166,000 for its portion of teacher's pension.

Mr. Havrda said the problem is they don't know what the numbers are.

**10. Public Forum (limited to 3 minutes regarding any issue)**

None

**11. Consider and take possible action on the donation of paid time for an Employee who is a Caregiver for another Employee. (Executive session may be required)**

*Motion: Upon a motion made by Mr. Havrda and seconded by Ms. Ruoff, the board voted unanimously to enter into executive session at 10:50 a.m. to consider donation of paid time for an Employee who is a Caregiver for another Employee and invited Human Resources Director Mitch Goldblatt and Finance Director Maryjane Malavasi.*

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff  
Opposed: None  
Abstaining: None*

*Motion: Upon a motion made by Ms. Ruoff and seconded by Ms. Renner, the board voted unanimously to return to public session at 11:30 a.m.*

*Board of Selectmen Regular Meeting Minutes of March 4, 2019*

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff  
Opposed: None  
Abstaining: None*

*Motion: Upon a motion made by Mr. Federici and seconded by Mr. Havrda, the board voted unanimously to approve a new policy titled "Employee to Employee Caregiver Paid Leave Policy."*

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff  
Opposed: None  
Abstaining: None*

*Motion: Upon a motion made by Mr. Federici and seconded by Mr. Havrda, the board voted unanimously to approve the request from Assistant Town Clerk Paula Wilson, which is covered in the newly established Employee to Employee Caregiver Paid Leave Policy.*

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff  
Opposed: None  
Abstaining: None*

*Motion: Upon a motion made by Mr. Havrda and seconded by Ms. Ruoff, the board voted unanimously to adjourn the meeting at 11:31 a.m.*

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff  
Opposed: None  
Abstaining: None*

Respectfully submitted,

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Traci K. Brinkman  
Clerk  
Board of Selectmen