

**BOARD OF SELECTMEN
DRAFT MEETING MINUTES
TUESDAY, FEBRUARY 18, 2020
4:00 P.M. – GUILFORD TOWN HALL**

Mr. Hoey called the meeting to order at 4:04 p.m.

Present: Board members: Matthew Hoey, Charles Havrda, Susan Renner, Louis Federici, Sandra Ruoff

Town Officials: Finance Director Maryjane Malavasi, Human Resources Director Mitchell Goldblatt, Police Chief Jeff Hutchinson, , In-House Counsel Pamela Millman, Parks and Recreation Director Rick Maynard, Environmental Planner Kevin Magee (arrived 4:15 p.m.)

Commissions: Land Acquisition Commission member Gary MacElhiney (arrived 4:10 p.m.)

Media: Mike Graziano, taping for GCTV

1. Pledge of Allegiance

The pledge was led by Selectman Havrda.

2. Public Forum (limited to 3 minutes on agenda items)

None

3. Approve minutes of:

3.1 January 28, 2020 – Special Meeting

Motion: Upon a motion by Selectman Federici and seconded by Selectman Havrda, the Board of Selectmen voted to approve the minutes of the January 28, 2020 special meeting as presented.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

3.2 January 30, 2020 – Special Budget Workshop Meeting

Motion: Upon a motion by Selectman Ruoff, and seconded by Selectman Renner, the Board of Selectmen voted to approve the minutes of the January 30, 2020 special budget workshop meeting as presented.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

3.3 February 3, 2020 – Regular Meeting

Motion: Upon a motion by Selectman Renner, and seconded by Selectman Ruoff, the Board of Selectmen voted to approve the minutes of the February 3, 2020 regular meeting as presented.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

3.4 February 4, 2020 – Public Hearing

Motion: Upon a motion by Selectman Ruoff, and seconded by Selectman Havrda, the Board of Selectmen voted to approve the minutes of the February 4, 2020 Public Hearing as presented.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

4. Police Chief (Jeff Hutchinson)

Discuss and take possible action on purchase of cameras, software and related equipment from Strategic Security.

Chief Hutchinson explained that Strategic Security is the vendor that installed the existing indoor and outdoor building cameras. There are some blind spots, so the department would like to add to the current system, and it makes sense to use the same vendor. Mr. Havrda stated, and the Board agreed, that it makes sense to support the existing system.

Motion: Upon a motion by Selectman Havrda, and seconded by Selectman Federici, the Board of Selectmen voted to waive the bidding and approve the purchase of Avigilon cameras, software and peripherals from Strategic Security in the amount of \$13,475.00

In Favor: Federici, Havrda, Hoey, Renner, Ruoff
Opposed: None
Abstained: None

5. Finance Director (Maryjane Malavasi):

5.1 Receive monthly report from Finance Director.

Revenue

Revenue is at 60% through the end of January, which is exactly where we expect to be, and where we were last year at this time. A month from now we will have a better understanding of where we are on tax collection rates.

Expenses

Similar to revenue, expenses are at just about 60% obligated, exactly the same as they were last year. Again, this is about where we were last year at this time.

Medical

This past month was a low month for claims, \$840,000 vs. the anticipated \$979,000. Catastrophic claims are behind last year, but total claims from December to January doubled, jumping from 5 to 10.

Mr. Hoey stated that at last week's Board of Finance meeting, he asked the BOF to consider taking the \$1.3 million surplus in medical and moving it to the OPEB fund. This is an opportune time to fund OPEB and offset contributions for next year.

There will be an OPEB line in the FY2022 Operating Budget.

5.2 Consider and take possible action on resolution to authorize the issuance of bonds to refund the Town's various outstanding bonds.

The reading of the resolution was waived.

Bill Lindsay, the town's bond investment advisor, has recommended that the town consider refunding up to \$28,000,000 in bonds from 2012 and 2014. This is a very good time to refund bonds, there is a high demand for municipal bonds right now due to a change in federal regulations. The GFOA is also recommending that municipalities refund their bonds

The town would realize a savings of \$2.3M over 15 years and \$73,000 in FY21.

Ms. Malavasi emphasized that this is a refunding of current debt, no new money will be bonded.

Motion: Upon a motion by Selectman Renner, and seconded by Selectman Ruoff, the Board of Selectmen voted to approve the resolution to authorize, issue and sell general obligation refunding bonds in a principal amount not exceeding \$28,000,000.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

6. Parks and Recreation (Rick Maynard):

6.1 Discuss and take possible action to send the Splash Pad Project at Jacob's Beach to the Planning and Zoning Commission for Mandatory Referral under CGS 8-24.

Members of the Splash Pad Committee and Parks and Recreation staff met with neighbors of Jacobs Beach to inform them about the project. About 6 neighbors attended.

The Design Review Committee unanimously approved the project, and the CAM site plan has been approved. There will be a public information meeting on March 2nd, and the project will go to Planning and Zoning at their March 18th meeting. A letter was mailed to abutting property owners last week advising them of the meeting. Mr. Maynard is requesting that the Board of Selectmen send the project to P&Z for Mandatory referral under CGS 8-24.

Fundraising efforts are ongoing, several local businesses have been very supportive. Bishop's, Dunkin' Donuts, KC's Pub, and Page Hardware have all participated in fundraising in various ways.

Motion: Upon a motion by Selectman Havrda, and seconded by Selectman Ruoff, the Board of Selectman voted to send the Splash Pad Project at Jacobs Beach to the Planning and Zoning Commission for Mandatory Referral under CGS 8-24.

In Favor: Havrda, Hoey, Federici, Renner, Ruoff

Opposed: None

Abstained: None

7. Discuss and take possible action to authorize the First Selectman to award electricity contract through the CCM Energy Purchase Program.

Ms. Millman informed the Board that the town's current contract expires in December, 2020. The contract was bid through a CCM consortium. CCM hired an energy consultant to assist with and evaluate the bids. CCM reached out to towns suggesting they go out to bid now since the electricity market is at a ten-year low.

Similar to fuel bids, the Board of Selectmen is being asked to authorize the First Selectman to make an award at the time of the bidding, which is scheduled for February 25, 2020 at 9:30 a.m. There will be a four-hour window to award the bid. The energy consultant will advise which is the best bid and whether the terms should be one, two or three years. The new contract would go into effect at the expiration of the existing contract.

Motion: Upon a motion by Selectman Ruoff, and seconded by Selectman Havrda, the Board of Selectmen voted to authorize the First Selectman to award an electricity contract through the CCM Energy Purchase Program.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

8. Consider and take possible action on resolution confirming the town's commitment to participate in the HazWaste Central regional hazardous waste collection center.

The Town's current commitment resolution to participate in HazWaste Central expires June 30, 2020. This new resolution for July 1, 2020 – June 30, 2023 is needed to ensure Guilford residents can continue to bring their household hazardous waste to HazWaste Central.

Motion: Upon a motion by Selectman Havrda, and seconded by Selectman Ruoff, the Board of Selectmen voted to approve the resolution confirming the Town of Guilford's commitment and participation in the South Central Regional Water Authority Household Hazardous Waste Collection Center, effective July 1, 2020 through June 30, 2023.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

9. Appointments and Resignations:

9.1 Act on appointment of Daniel Lamberton to the Standing Building Committee to fill a vacancy for a term to expire June 17, 2022.

First Selectman Hoey commented that he was happy to see a new generation of Guilford residents, namely his children's peers, volunteering to serve on town boards and commissions.

Motion: Upon a motion by Selectman Hoey, and seconded by Selectman Renner, the Board of Selectmen approved the appointment of Daniel Lamberton to the Standing Building Committee to fill a vacancy for a term to expire June 17, 2022.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

9.2 Act on appointment of Laura Hartmann to the Parks and Recreation Commission for a term to expire February 28, 2024.

Motion: Upon a motion by Selectman Hoey, and seconded by Selectman Renner, the Board of Selectmen approved the appointment of Laura Hartmann to the Parks and Recreation Commission for a term to expire February 28, 2024.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

10. Committee Reports

Selectman Ruoff was happy to report that as a result of the February 11, 2020 Town Meeting, the Affordable Housing project is moving forward. Approximately 275 people turned out, and after 1 ½ hours of comments and questions, the vote was 203-39 in favor of the project.

She congratulated the Committee, Town Planner George Kral, and town leaders, they did a tremendous job clarifying any misconceptions. They will continue to work with the neighbors and follow up on any issues. The developer is very knowledgeable as well.

Mr. Hoey noted that State Representative Sean Scanlon is looking into the use of the Henry Whitfield museum parking lot for the Day Care staff. Parking is a legitimate concern.

Selectman Havrda said it was encouraging to see so many people attend the town meeting, it was an example of government at its best.

Selectman Federici has been in contact with Health Director Dennis Johnson regarding Health Department fees. Mr. Magee stated that Inland Wetlands Commission will be looking at the proposed changes at their next meeting.

11. Correspondence

11.1 Building Department Monthly Report

12. Old Business

None

13. New Business

None

14. Public Forum

None

15. Consider and take possible action in purchase of property (Executive Session may be required).

Motion: Upon a motion by Selectman Federici, and seconded by Selectman Ruoff, the Board of Selectman voted to enter Executive Session at 4:29 p.m. to discuss the purchase of property. Environmental Planner Kevin Magee, Land Acquisition Commission member Gary MacElhiney, and In-House Counsel Pamela Millman were invited to remain in Executive Session.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

Motion: Upon a motion by Selectman Havrda, and seconded by Selectman Ruoff, the Board of Selectman voted to exit Executive Session and enter Public Session at 4:49 p.m.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

Motion: Upon a motion by Selectman Havrda, and seconded by Selectman Ruoff, the Board of Selectman voted, as a result of discussion and documents presented in executive session, to authorize the town to enter into a purchase and sale agreement for the identified parcel, subject to town meeting and conditions within the contract.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

Motion: Upon a motion by Selectman Federici, and seconded by Selectman Havrda, the Board of Selectman voted to adjourn at 4:50 p.m.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

Karen Quercia
Acting Clerk