

**BOARD OF SELECTMEN
DRAFT MEETING MINUTES
TUESDAY, JANUARY 21, 2020
1:00 P.M. – GUILFORD TOWN HALL**

Mr. Hoey called the meeting to order at 1:06 p.m.

Present: Board members: Matthew Hoey, Charles Havrda, Susan Renner, Louis Federici, Sandra Ruoff

Town Officials: Finance Director Maryjane Malavasi, Human Resources Director Mitchell Goldblatt, Police Chief Jeff Hutchinson, Town Engineer Janice Plaziak, Environmental Planner Kevin Magee, Town Planner George Kral, In-House Counsel Pamela Millman, Guilford Public Schools Director of Facilities/Operations Cliff Gurnham

Others: Attorney Steve Mednick, Ed Seibert, Housing for Economic Development Plan Committee, Land Acquisition Commission member Gary MacElhiney

NeighborWorks New Horizons: Dave Purvis, Corporate Counsel; Tom Cruess, CEO; and Andrew Martelli, Sr. Project Manager

Media: Mike Graziano, taping for GCTV

1. Pledge of Allegiance

The pledge was led by Selectman Havrda.

2. Public Forum (limited to 3 minutes on agenda items)

None

3. Approve minutes of:

3.1 January 6, 2020 – Regular Meeting

Ms. Renner asked that the minutes be corrected to reflect that Mr. Federici recused himself from the vote.

Motion: Upon a motion by Ms. Renner, and seconded by Mr. Federici, the Board of Selectmen voted to approve the minutes as amended.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

- 4. Consider and take possible action to set a public hearing date, town meeting date and send to Planning and Zoning Commission for mandatory referral under CGS 8-24 to obtain public comment and consider and act on the possible sale to Mutual Housing Association of South Central Connecticut, Inc., d/b/a NeighborWorks New Horizons (NWNH), of an unimproved parcel of land, shown as Lot 15 on Assessor's Map 33, and known as 268 Whitfield Street and 41-45 Stonehouse Lane, for purposes of an affordable housing development, pursuant to terms of the town RFQ/RFP#1-1819, NWNH's awarded proposal, and a Development and Land Disposition Agreement.**

Ms. Ruoff explained that she is Chair of the Housing for Economic Development Committee, and Town Planner George Kral serves on the Committee as well.

This is the next and very important step in this project that has been in the works for several years. If the Board authorizes the First Selectman to sign this contract, it will formalize the relationship between the Town and NeighborWorks New Horizons (NWNH) to create affordable housing on the Woodruff property. Mr. Kral noted that this is a terrific project that had a lot of support at a recent public information meeting. There are still many steps to complete going forward.

Attorney Mednick reviewed the contract and explained that the contract transfers the land from the town to NWNH. The area leased to the Guilford Center for Children, (Day Care Center), will not be included in the transfer. There is still a need for a survey to provide a final description of the exact parcel. There is an environmental issue on part of the property. An environmental assessment is due before July 1, 2020. That assessment will determine if the entire parcel will be turned over to NWNH, or if the town will retain the environmentally challenged piece. The town would then license this area to NWNH for sidewalk and possible solar array.

The contingencies run through December 31, 2020, with the exception of the financial contingencies. Those run through December 31, 2021, because the State of Connecticut Department of Housing funds have not yet been appropriated.

In order to protect the town, the contract was carefully written to name key personnel, including the architect and the developer. If there are changes to those key positions, the Board of Selectmen must approve them and name the replacement.

Questions included:

Q. If there is no time frame for NWNH to maintain ownership, can NWNH dispose of the property?

A. Yes, NWNH may transfer the property, but any subsequent owners must honor the contract.

Q. The developer issued a promissory note to the Town in the amount of \$299,395.00, during the term of the contract. Once the project is complete, the note will be forgiven. How was the amount of the determined?

A. The developer's proposal proposed such amount and the Housing for Economic Development Committee agreed that the promissory note should be based on the assessed value of the property. The promissory note amount will help the developer obtain financing from the State.

The utility easement was included at the request of First Selectman Hoey, after he reviewed the Town Center South Plan which noted that there may be a future need for a common septic system north of the Woodruff property. Having this easement in place would make for the easiest way to connect property south of the Woodruff property, which may be a future development site, to property north of the Woodruff property, if the Town obtains permission to build a common septic system on the northern parcel.

Ms. Renner stated she was not comfortable authorizing the First Selectman to sign this contract before going to Town Meeting. She would like to hear from the residents first. She is not comfortable voting on the contract first, she would prefer direction from the town before voting.

Mr. Kral and Ms. Ruoff explained that there have been several public forums, including a recent informational meeting at the Library, along with media coverage, including a recent front-page article in the Guilford Courier, explaining the project. The project has also been discussed at several televised BOS meetings.

Ms. Millman explained that there are conditions set forth in the contract which include town meeting, C.G.S. 8-24 mandatory referral and an additional public hearing. The developer has conditions as well. She also explained that if the Town Meeting votes down the project, the contract will terminate. It is better to have a signed agreement which binds the developer before the Public Hearing and Town Meeting, so residents know exactly what they are voting on. This process is consistent with other contracts for the sale or purchase of property that the town has entered into in the past.

Ms. Renner also questioned the cost of the project. She felt \$5.5 million was high.

Attorney Purvis stated that the cost is typical for this type of project.

The sustainability standards also add to the initial cost of the project, but should provide long-term efficiencies.

Mr. Federici stated that if you break down the total cost by the total number of units (16), the cost per unit is \$344,000, which is not unreasonable. Costs in Connecticut are extremely high, and the cost further illustrates the need for this type of housing in Guilford.

Mr. Federici also stated that he feels it is the Board's responsibility to bring a specific proposal to the public hearing and town meeting so voters know exactly what they are voting on. Mr. Havrda agreed that it is the Board's responsibility to develop a project that meets the needs of the citizens. The Board must accept leadership and present a plan. He is comfortable moving forward.

It was noted that the public hearing will give residents the opportunity to ask questions about the project. Mr. Kral also explained that there are many more steps in the process beyond the Town Meeting, including Planning and Zoning and Inland Wetlands review and permitting, which provide opportunity for public input as well.

Mr. Hoey stated there are four items they are voting on today:

- Authorizing the First Selectman to sign the contract
- Setting the Public Hearing date,
- Setting the Town Meeting date
- Mandatory Referral to P&Z

Mr. Hoey stated he agrees with Mr. Federici and Mr. Havrda, and is comfortable moving forward.

Motion: Upon a motion by Selectman Ruoff, and seconded by Selectman Federici, the Board of Selectmen voted to authorize the First Selectman to execute the Development and Land Acquisition Agreement, ("Agreement"), and all related documents, subject to the conditions therein, including Town Meeting, CGS 8-24 Mandatory Referral and Public Hearing.

In Favor: Havrda, Hoey, Federici, Ruoff

Opposed: Renner

Abstained: None

Motion: Upon a motion by Selectman Renner, and seconded by Selectman Ruoff, the Board of Selectmen voted to set a Public Hearing date of February 4, 2020 at 7:30 p.m. at the Nathanael B. Greene Community Center to obtain public comment on the possible sale to NWNH, of an unimproved parcel of land, shown as Lot 15 on Assessor's Map 33, and known as 268 Whitfield Street and 41-45 Stonehouse Lane, for purposes of an affordable housing development, pursuant to terms of the Agreement.

In Favor: Havrda, Hoey, Federici, Renner, Ruoff

Opposed: None

Abstained: None

Motion: Upon a motion by Selectman Ruoff, and seconded by Selectman Renner, the Board of Selectmen voted to set a Town meeting date of February 11, 2020 at 7:30 p.m. at the Nathanael B. Greene Community Center to consider and act on the following: In accordance with Section 7-7 of the Town of Guilford Charter, to consider the possible sale to NWNH of an unimproved parcel of land, shown as Lot 15 on Assessor's Map 33, and known as 268 Whitfield Street and 41-45 Stonehouse Lane, for purposes of an affordable housing development, pursuant to terms of the Agreement.

In Favor: Havrda, Hoey, Federici, Renner, Ruoff
Opposed: None
Abstained: None

Motion: Upon a motion by Selectman Federici, and seconded by Selectman Ruoff, the Board of Selectmen voted to send to the Planning and Zoning Commission for mandatory referral under CGS 8-24, the possible sale to NWNH, of an unimproved parcel of land, shown as Lot 15 on Assessor's Map 33, and known as 268 Whitfield Street and 41-45 Stonehouse Lane, for purposes of an affordable housing development, pursuant to terms of the Agreement.

In Favor: Havrda, Hoey, Federici, Renner, Ruoff
Opposed: None
Abstained: None

5. Finance Director (Maryjane Malavasi):

5.1 Receive monthly report from Finance Director.

Revenue

Revenue is on track. State bonding has not yet been approved, we may not receive some grants.

Expenses

Expenses are exactly the same as they were last year.

Medical

December claims are on budget. The average is \$780,000 per month. 20% of the budgeted claims are catastrophic. Of five catastrophic claims, two are over \$150,000, three are over \$75,000.

10% of the ISO premium has been covered so far.

6. BOE Director of Facilities/Operations (Cliff Gurnham):

6.1 Discuss and take possible action to award design and engineering services for renovations to the Baldwin Middle School kitchen to Antinozzi Associates in the amount of \$15,700.

The equipment in the Baldwin kitchen is over twenty years old, three pieces of equipment failed this year due to age. The Food Services Director has been evaluating how to revamp the kitchen to better serve the students. The Standing Building Committee is recommending an award in the amount of \$15,700 to Antinozzi and Associates for design and engineer services for the Baldwin Middle School kitchen, under the On-Call A&E bid.

Mr. Hoey stated that through SCRCOG, Cox School will be part of a grant funded Food Waste Diversion trial program. He asked that this program be incorporated into the design discussion.

Motion: Upon a motion by Selectman Renner, and seconded by Selectman Ruoff, the Board of Selectman voted to award design and engineering service for the renovations to the Baldwin Middle School kitchen to Antinozzi Associates in the amount of \$15,700, under the On-Call A&E bid.

In Favor: Havrda, Hoey, Federici, Renner, Ruoff
Opposed: None
Abstained: None

6.2 Consider and take possible action to award Bid #5-1920 – Melissa Jones Elementary School HVAC and Electrical Upgrades.

Mr. Gurnham explained that the work is required to update a heat pump and air handlers. There were five bidders, a scope of review was conducted, Sav-Mor was the low bidder, and had no misconceptions about the job. They have done work for the town before. This work will be done during the school year. It will not interfere with the student's day.

The Standing Building Committee is recommending award of the bid to Sav-Mor Cooling and Heating for the total bid sum and Alternate #1 in the amount of \$1,374,300.00

Motion: Upon a motion by Selectman Renner, and seconded by Selectman Ruoff, the Board of Selectman voted to award Bid #5-1920 – Melissa Jones Elementary School HVAC and Electrical Upgrades, to Sav-Mor Cooling & Heating for the total bid sum and Alternate #1 in the amount of \$1,374,300.00.

In Favor: Havrda, Hoey, Federici, Renner, Ruoff
Opposed: None
Abstained: None

6.3 Discuss and take possible action on school construction grant resolutions for solar panel installations at two schools.

Mr. Gurnham explained that solar panels were to be installed at Public Works, but the building would require structural improvements in order to support the panels.

After a reevaluation, it was determined that both Baldwin and Melissa Jones schools could benefit from the installation of the panels. The State requires a resolution from the Board of Selectmen in order to do so. Mr. Federici noted that the sample resolution they were provided named the Town of Seymour. The resolution should be corrected to name the Town of Guilford. He further noted that the words “at least” in Item 3 of the resolution should be removed. Ms. Millman agreed.

Motion: Upon a motion by Mr. Federici, and seconded by Ms. Ruoff, the Board of Selectman voted to approve the modified resolution, correcting the name of the town to Guilford, and removing “at least” from Item 3.

In Favor: Havrda, Hoey, Federici, Renner, Ruoff

Opposed: None

Abstained: None

1. **Resolved**, that the Board of Selectmen of authorizes the Town of Guilford Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Solar Panel Installation at the Baldwin Middle School and the Melissa Jones Elementary School.
2. **Resolved**, that the Standing Building Committee is hereby established as the building committee with regard to Solar Panel Installation at the Baldwin Middle School and the Melissa Jones Elementary School.
3. **Resolved**, that the Board of Selectmen hereby authorizes the preparation of schematic drawings and outline specifications for the Solar Panel Installation at the Baldwin Middle School and the Melissa Jones Elementary School.

7. Police Chief (Jeff Hutchinson):

The Chief explained that the requested purchases have been approved by the Police Commission.

7.1 Consider and take possible action to waive the bid process and purchase two patrol vehicles from Gengras Ford.

Both vehicles are budgeted replacement vehicles, the department has purchased from Gengras in the past. The total cost for both vehicles is \$67,430.00

Motion: Upon a motion by Ms. Ruoff, and seconded by Mr. Havrda, the Board of Selectmen voted to approve the purchase of two patrol vehicles from Gengras Ford in the total amount of \$67,430.00.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff
Opposed: None
Abstained: None

7.2 Discuss and take possible action to waive the bid process and contract with Soli's Garage for patrol vehicle upfit.

Soli's quote is lower than the State bid price. In addition, they pick up and deliver the vehicles, thereby saving department resources. The Chief is requesting award of the contract to Soli's Garage in the amount of \$28,272.00.

Motion: Upon a motion by Mr. Federici, and seconded by Mr. Havrda, the Board of Selectmen voted to award the contract to uplift two patrol vehicle upfits in the amount of \$28,272.00.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff
Opposed: None
Abstained: None

7.3 Consider and take possible action to waive the bid process and purchase two patrol vehicle video cameras from sole source vendor.

These cameras need to be replaced, the total cost is \$11,340.00.

Motion: Upon a motion by Ms. Renner, and seconded by Mr. Havrda, the Board of Selectmen voted to award the purchase of two patrol vehicle cameras to sole source vendor Watchguard Video in the amount of \$11,340.00.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff
Opposed: None
Abstained: None

7.4 Discuss and take possible action on purchase of a police K-9.

A generous benefactor has offered to donate a police K9 and necessary vehicle upfit. Since the value is over \$7,500.00, Board of Selectmen approval is needed. Two dogs rotating two shifts will enhance the police department. Currently if a dog is needed on an off shift, another department with a K9 is contacted, or the Guilford officer and K9 are called in.

This is good timing, the dogs' service lives will overlap. The dog will be a "dual dog", used for both patrol and drug searches.

Several officers have expressed interest in becoming a K9 officer, the department is currently in the process of selecting a candidate. Training takes 16 weeks and is conducted by the State Police.

Motion: Upon a motion by Ms. Renner, and seconded by Mr. Havrda, the Board of Selectmen voted to approve the donation and purchase of a police K9.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff
Opposed: None
Abstained: None

Chief Hutchinson announced that their annual diaper drive has begun. There is a great need in the community, since WIC does not cover these items. Diapers and wipe donations can be left at Police Headquarters

In support of Special Olympics, an officer is claiming Mount Kilimanjaro. He will be leaving on February 9th, donations are greatly appreciated. These are both good causes.

8. Town Engineer (Janice Plaziak):

8.1 Discuss and take possible action on award of RFP#1-1920 – Falcon Road and Chimney Corners Road Coastal Resilience Projects – Engineering Services.

There has been substantial damage to the seawall on Falcon Road. Short term repairs are not sustainable, a long-term solution is needed. Chimney Corners floods at extreme high tides and prevents access to homeowners and the Sachems Head Yacht Club.

Six firms responded to the RFP, three firms were interviewed, and Race Coastal Engineering was determined to be the best vendor for both projects. They provided added analysis, and were mid-priced. This will be a phased approach with schematics and permitting for the first phase.

The neighbors have been involved in this effort since early on, and have been afforded the opportunity to provide input.

This project is not for storm protection, this is for nuisance flooding. A long-term solution will be elevation of the homes.

Funding for the project will come from the Coastal Roads account.

Motion: Upon a motion by Mr. Havrda, and seconded by Mr. Federici, the Board of Selectmen voted to award RFP#1-1920, Falcon Road and Chimney Corners Road Resilience Projects – Engineering Services to RACE Coastal Engineering for a total cost of \$245,310.00 for Preliminary Design and Permitting Phase.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff
Opposed: None
Abstained: None

8.2 Consider and take possible action on construction of a driveway within the right-of-way of Old Sachem Head Road, A-3 Town Road.

Ms. Plaziak explained that A3 town roads are roads that have been accepted by the town, but are not maintained by the town. This road was claimed as an A3 town road by the town in 1961.

A driveway for the property currently exists, this request would allow access to the property from further in. The house that is currently on the property was built on wetlands, the owner would like to rebuild on higher ground with access from within the right of way for Old Sachems Head Road. If granted, the property owner would construct and maintain the driveway.

The owner provided an opinion letter from his attorney stating that a title search of the property found nothing that would prohibit the owner from using Old Sachem Head Road. Adjacent property owners have been consulted and any concerns have been addressed.

Ms. Millman suggested that the property owner get a title commitment from a title company to support the town's authority over the right of way. She suggested the Board table this item to do more research.

Ms. Plaziak noted that records from that period do not necessarily provide clear definitions. The owner is improving this parcel by providing driveway access. Ms. Ruoff asked if there was any risk to the town by granting this request, and Ms. Plaziak stated there was no risk to the town.

The Board reviewed maps of the property to better understand the current and proposed access to the property.

Motion: Upon a motion by Mr. Federici, and seconded by Ms. Ruoff, the Board of Selectmen voted to approve the request for construction of a driveway within the right of way of Old Sachem Head Road.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff
Opposed: None
Abstained: None

In response to a question from Mr. Hoey regarding 52 Church Street, Ms. Plaziak explained that she is currently sketching out different parking layouts, including one that would include a small building on the property. Survey maps are needed, and she is getting proposals to see what the space can provide. Storm water management is a big challenge, and the streetscape is very important.

Mr. MacElhiney of the Facilities Task Force stated that the FTF would endorse the \$2600 expense for the survey of the property, and would offer funds from their account to pay for the survey.

9. Director of Human Resources (Mitch Goldblatt):

9.1 Discuss and take possible action on the Third Amendment of the Town of Guilford Employees' Pension Plan, effective July 1, 2019 as recommended by the Pension Committee.

This amendment allows for a death benefit to be paid to the spouse of an employee who left the employment of the town but had not yet collected a pension. This amendment, which would be retroactive to July 1, 2019, was approved by the Pension Committee at their January 8, 2020 meeting.

The Board agreed this was the right thing to do, it is consistent with other pension plans.

An additional change would be to replace the term "Pension Committee" with the "Human Resources Director" as the daily administrator for the pension plan.

Motion: Upon a motion by Mr. Havrda, and seconded by Ms. Ruoff, the Board of Selectmen voted to approve the Third Amendment of the Town of Guilford Employees' Pension Plan, effective July 1, 2019 as recommended by the Pension Committee.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff
Opposed: None
Abstained: None

9.2 Consider and take possible action on Revised Vehicle Policy.

Previous versions of the policy raised concerns regarding the police and fire departments and their civilian personnel. A recent meeting with the Police and Fire Chiefs, the First Selectman, In-House Counsel and insurance advisor, resulted in the revised policy presented here today.

A statement to current employees will accompany this revised policy. The policy will be included in a packet of information for new employees.

Motion: Upon a motion by Mr. Havrda, and seconded by Ms. Ruoff, the Board of Selectmen voted to approve the Revised Vehicle Policy.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff
Opposed: None
Abstained: None

10. Consider and take possible action on Resolution of Endorsement regarding the South Central Regional Council of Governments (SCRCOG) Regional Performance Incentive Program (RPIP) proposals regarding Regional Cybersecurity Initiative and School Waste Diversion Pilot Program.

SCRCOG has received set-aside funding for the both of the above noted programs, and requires a resolution of endorsement.

Motion: Upon a motion by Mr. Hoey, and seconded by Ms. Ruoff, the Board of Selectmen voted to approve a Resolution by unanimous vote endorsing the South Central Regional Council of Governments (SCRCOG) Regional Performance Incentive Program (RPIP) proposals regarding Regional Cybersecurity Initiative and School Waste Diversion Pilot Program, authorizing SCRCOG to apply for funding under RPIP, and authorizing SCRCOG to enter into any required contract and/or agreement should the proposals be selected for an RPIP award, all as referenced in Connecticut General Statutes Section 4-124s.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

11. Appointments and Resignations:

11.1 Act on resignation received from Fran Paranto from the Economic Development Commission.

Motion: Upon a motion by Mr. Federici, and seconded by Ms. Ruoff, the Board of Selectmen voted to receive the resignation of Fran Paranto from the Economic Development Commission with regret and thanks.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

11.2 Act on resignation received from Scott Orenstein from the Standing Building Committee.

Motion: Upon a motion by Mr. Hoey, and seconded by Ms. Renner, the Board of Selectmen voted to receive the resignation of Scott Orenstein from the Standing Building Committee, with great appreciation for his contributions.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

11.3 Act on recommendation to appoint John Dellaventura to the Land Acquisition Commission as the Board of Education representative for a term to expire November 7, 2023.

Motion: Upon a motion by Mr. Federici, and seconded by Ms. Ruoff, the Board of Selectmen voted to appoint John Dellaventura to the Land Acquisition Commission as the Board of Education representative for a term to expire November 7, 2023

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None
Abstained: None

12. Requests for Use of Town Property:

- 12.1 Act on request to use the Green and to place a sign on the Green advertising the Boy Scouts Troop 474 Strawberry Social taking place June 7, 2020. (Sign Placement 5/24-6/7)**
- 12.2 Act on request to use the Green and to place a sign on the Green advertising the Leetes Island Garden Club Plant Sale taking place May 9, 2020. (Sign Placement 4/24-5/9)**
- 12.3 Act on request from Girl Scout Troop 62306 to place a sign on the Green advertising its Pasta Dinner taking place February 7, 2020. (Sign Placement 1/24-2/7)**
- 12.4 Act on request from the Parks and Recreation to use the Green April 4, 2020 (Rain Date April 11) for its Eggstravaganza.**
- 12.5 Act on request from Parks and Recreation to use the Green July 26, August 9, 16, 23 and 30, 2020 for its Summer Sunday Concerts on the Green and July 11, 2020 for its Community Picnic.**

Motion: Upon a motion by Mr. Federici, and seconded by Mr. Havrda, the Board of Selectmen voted to approve requests for use of Town Property Items 12.1 – 12.5.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff
Opposed: None
Abstained: None

13. Committee Reports

Mr. Federici reported that the Fire Department will be submitting a proposal for revised fire marshal fees in the near future.

14. Correspondence

- 14.1 Public Works Report**
- 14.2 Building Department Report**
- 14.3 Letter from B. Kronstat dated January 12, 2020 re: Golf Course**

The Board has been receiving a good deal of correspondence regarding the golf course. It is in no immediate danger of closing. A task force was appointed by the First Selectman to discuss expenses and management in order to find a way to make it work. The task force has already done a tremendous amount of work.

15. Old Business

None

16. New Business

None

17. Public Forum

None

Motion: Upon a motion by Mr. Federici, and seconded by Mr. Havrda, the Board of Selectmen voted to enter Executive Session at 3:00 p.m. to discuss Items 18 and 19. Mr. Goldblatt and Ms. Malavasi were invited to remain in Executive Session for Item 18, and Mr. Magee and Mr. MacElhiney were invited to remain in Executive Session for Item 19.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

Mr. Goldblatt and Ms. Malavasi exited the meeting at 3:09 p.m., and Mr. Magee and Mr. MacElhiney entered the meeting.

Motion: Upon a motion by Ms. Ruoff, and seconded by Ms. Renner, the Board of Selectmen voted to exit Executive Session at 3:33 p.m.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

18. Discuss and take possible action on request from employee for accumulated sick time payment. (Executive session may be required)

No motion was made and no action was taken.

19. Consider and take possible action on possible purchase of property. (Executive session may be required)

Motion: Upon a motion by Mr. Havrda, and seconded by Ms. Ruoff, the Board of Selectmen voted to authorize the Land Acquisition Commission and member Gary MacElhiney to negotiate with the owner of a property within the price range discussed.

In Favor: Federici, Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

Motion: *Upon a motion by Mr. Federici, and seconded by Ms. Renner, the Board of Selectmen voted to adjourn at 3:34 p.m.*

In Favor: *Federici, Havrda, Hoey, Renner, Ruoff*

Opposed: *None*

Abstained: *None*

Karen Quercia

Acting Clerk