

**BOARD OF SELECTMEN
MEETING AGENDA
MONDAY, JANUARY 6, 2020
8:30 A.M. – GUILFORD TOWN HALL**

First Selectman Matthew Hoey called the meeting to order at 8:30 a.m.

Present: Board Members: Matthew Hoey, Charles Havrda, Susan Renner,
Louis Federici and Sandra Ruoff

Town Officials: Human Resources Director Mitch Goldblatt,
In-House Counsel/Purchasing Pam Millman,
Environmental Planner Kevin Magee, Land
Acquisition Commission Member Gary
MacElhiney and Clerk Traci Brinkman. Land
Acquisition Commission Chair Keith Bishop
joined the meeting in progress

Media: Guilford Courier Reporter Jesse Williams and
Mike Graziano, taping for GCTV

1. Pledge of Allegiance

Mr. Havrda led the pledge.

2. Public Forum (limited to 3 minutes on agenda items)

None

3. Approve minutes of:

3.1 December 16, 2019 – Regular Meeting

Motion: Upon a motion made by Ms. Renner and seconded by Mr. Federici, the board voted unanimously to approve the December 16, 2019 Regular Meeting Minutes as presented.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

4. Public Works Director (Tom Fillion):

4.1 Consider and take possible action on purchase and installation of a surveillance system.

Mr. Hoey noted that Mr. Fillion was out sick, but he could handle the items. He added that this purchase was put into the capital budget last year. The

previous camera system no longer works. They got three quotes for a new system and chose the lowest.

Mr. Havrda asked if this new system would have the ability to grow.

Mr. Hoey said it would and it is also compatible with other technology that the town is using elsewhere.

Mr. Federici said he was going to recuse himself since this company has been a client of his firm in the past.

Motion: Upon a motion made by Ms. Ruoff and seconded by Mr. Havrda, the board voted to approve the purchase and installation of a surveillance system from Advanced Alarm Security Systems, Inc. from North Haven, CT in the amount of \$9,695.

Vote: In Favor: Hoey, Havrda, Renner and Ruoff
Opposed: None
Abstained: None

4.2 Discuss and take possible action on purchase of a hot water pressure wash system with undercarriage cleaner.

Mr. Hoey said last year they approved \$21,000 for the camera surveillance system and it came in well under budget. The commission is looking to purchase a power wash system with undercarriage cleaner using the funds they saved from the cameras. Both purchases will still be below the approved amount. Since this is a specific sole source purchase the board would have to waive the purchasing procedures as well.

Mr. Havrda noted that the large truck washing system has been on the wish list for a while. He questioned where they would use this equipment.

Mr. Hoey said they have a makeshift bay and they will use this there.

Motion: Upon a motion mad by Mr. Havrda and seconded by Ms. Ruoff, the board voted unanimously to waive the purchasing procedures and approve the purchase of a hot water pressure wash system with the legacy under carriage cleaner from Trans-Clean Corporation in the amount of \$9,128.

Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None

5. Consider and take possible action on Proclamation declaring January 2020 as Mentoring Month in the Town of Guilford.

Motion: Upon a motion made by Mr. Havrda and seconded by Ms. Ruoff, the board voted unanimously to approve the Proclamation declaring January 2020 as Mentoring Month in the Town of Guilford.

Vote: *In Favor:* *Hoey, Havrda, Renner, Federici and Ruoff*
 Opposed: *None*
 Abstaining: *None*

6. Appointments and Resignations:

6.1 Remove from table and take possible action on appointment of Ava Suntoke as an alternate to the Conservation Commission or appointment of Scott Williams as an alternate to the Conservation Commission. (One seat-two applications)

Motion: *Upon a motion made by Ms. Renner and seconded by Ms. Ruoff, the board voted unanimously to remove from the table for possible action the appointment of Ava Suntoke as an alternate to the Conservation Commission.*

Vote: *In Favor:* *Hoey, Havrda, Renner, Federici and Ruoff*
 Opposed: *None*
 Abstaining: *None*

Mr. Hoey explained that an application came in from Scott Williams who previously served on the Conservation Commission and the Democratic Town Committee asked that the board table Ms. Suntoke’s application. Because of Mr. Williams’ experience they would like him appointed, however they will recommend Ms. Suntoke when another seat opens up in the future.

Motion: *Upon a motion made by Ms. Renner and seconded by Mr. Havrda, the board voted unanimously to appoint Scott Williams as an alternate to the Conservation Commission to fill a vacancy for a term to expire February 28, 2022.*

Vote: *In Favor:* *Hoey, Havrda, Renner, Federici and Ruoff*
 Opposed: *None*
 Abstaining: *None*

7. Committee Reports

Ms. Ruoff explained that on January 13, 7 p.m. at the Library there will be an open information session about the affordable housing development project. At the meeting they will introduce the not-for-profit developer Neighborworks that has been selected as well as the architectural firm Patriquin Architects. She noted that Neighborworks did the Affordable Housing Development at Apple Tree Lane as well as 30 individual units scattered throughout the town.

8. Correspondence

None

9. Old Business

None

11. Public Forum (limited to 3 minutes regarding any issue)

None

10. New Business

Motion: Upon a motion made by Mr. Havrda and seconded by Ms. Ruoff, the board voted unanimously to add to the agenda an executive session to discuss the possible purchase of property.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

Motion: Upon a motion made by Mr. Federici and seconded by Mr. Havrda, the board voted unanimously to enter into executive session at 8:47 a.m. to discuss the possible purchase of property and invited Gary MacElhiney, Kevin Magee, Pam Millman and Keith Bishop when he arrived at the meeting.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

Motion: Upon a motion made by Ms. Ruoff and seconded by Ms. Renner, the board voted unanimously to return to public session at 10:10 a.m.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

No motions were made and no votes were taken outside of the executive session.

Motion: Upon a motion made by Mr. Federici and seconded by Mr. Havrda, the board voted unanimously to adjourn the meeting at 10:11 a.m.

*Vote: In Favor: Hoey, Havrda, Renner, Federici and Ruoff
Opposed: None
Abstaining: None*

Respectfully submitted,

Traci K. Brinkman
Clerk
Board of Selectmen