

**Town of Guilford
Board of Ethics
Regular Meeting Minutes
March 21, 2019
Town Hall**

Members Present: Chair Deborah Daddio, Ken Wilson and Aaron Hershman

Chair Deborah Daddio called the meeting to order at 4:37 p.m.

Motion: *Upon motion of Commissioner Ken Wilson and seconded by Chair Deborah Daddio agenda item 3.1 was added under new business to confirm that officers for 2019. It was unanimously approved.*

Motion: *Upon motion of Commissioner Ken Wilson and seconded by Chair Deborah Daddio agenda item 1.1 was added under approval of minutes to include the minutes of the October 18, 2018. It was unanimously approved.*

Motion: *Upon motion of Commissioner Ken Wilson and seconded by Commissioner Aaron Hershman agenda item 3.2 was added under new business to confirm set the 2019 meeting dates for the Board of Ethic Meetings. It was unanimously approved.*

1. Approval of September 6, 2018 meeting minutes.

Motion: *Upon motion of Commissioner Ken Wilson and seconded by Commissioner Aaron Hershman the minutes from September 6, 2018 were approved as written. It was unanimously approved.*

Motion: *Upon motion of Commissioner Ken Wilson and seconded by Commissioner Aaron Hershman the minutes from October 18, 2018 were approved as written. It was unanimously approved.*

2. Old Business

Commissioner Ken Wilson thanked Chair Deborah Daddio for the well worded response to Mr. Ayles from the October 18, 2018 meeting.

Commissioner Aaron Hershman asked for an update to the Purchase Order changes from the September 6, 2018 meeting. Chair Deborah Daddio stated that Legal Counsel, Pam Millman was unavailable this afternoon for an update. Chair Deborah Daddio will contact Pam Millman for an update.

3. New Business

3.1 Commissioner Ken Wilson reviewed the list of candidates previously discussed to hold the following positions:

- Chair – Deborah Daddio
- Vice-Chair – Ken Wilson
- Secretary – Barbara Hemming

Motion: *Upon motion of Commissioner Ken Wilson and seconded by Chair Deborah Daddio the Commission voted to accept the recommendation of officers for the respective offices. It was unanimously approved.*

3.2 2019 Meeting Schedule

Chair Deborah Daddio proposed the following meeting dates:

- Tuesday, June 18, 2019
- Tuesday, September 17, 2019
- Tuesday, December 17, 2019

Motion: *Upon motion of Commissioner Ken Wilson and seconded by Commissioner Aaron Hershman the Commission voted to accept the meeting dates as proposed. It was unanimously approved.*

Chair Deborah Daddio advised the Commission of a phone inquiry she had received regarding spouses holding positions on the same Commission. Chair Daddio responded quoting precedence which there was no objections or issues, given transparency to the Commission.

Commissioner Ken Wilson shared with the Commission that he has received several interest inquiries regarding the Commission and its purpose from the Public Safety side of the Town. Commissioner Ken Wilson asked the recording secretary, Sally Berezowskyj, who is also the administrative assistant to Human Resources, if the Code of Ethics continues to be provided to new hires. Mrs. Berezowskyj confirmed that it is part of the new hire package for ALL new hires and includes an acknowledgement signature.

Commissioner Ken Wilson suggested to the Commission that an Ethics representative meet with the BOS to review the role of the Ethics Commission. Possibly in September 2019.

4. Adjourn

Motion: *Upon motion of Chair Deborah Daddio and seconded by Commissioner Ken Wilson the meeting was adjourned at 5:00 p.m. It was unanimously approved.*

Respectfully Submitted
Sally J. Berezowskyj
Recording Secretary