

APPROVED MINUTES
Guilford Agricultural Commission
November 18, 2019
Guilford Community Center, Faulkner Room

GUILFORD TOWN HALL
19 DEC 19 PM 1:57

Note: Minutes not final until approved at subsequent meeting.

Members Present: Diane Augur, Kim Brockett, Janet Dudley, Peter Perkins & Michael Biroscak

Absent: John Hammarlund & Cliff Merin

Staff: Kevin Magee – Environmental Planner

Items on the agenda were addressed in the order that would best expedite the meeting.

Commissioner Peter Perkins opened the meeting at 7:30 p.m.

1. Approval of Agenda

Motion made by Commissioner Diane Augur and seconded by Commissioner Kim Brockett to approve the agenda. The motion was unanimously approved.

2. Approval of Minutes

- October 21, 2019 Meeting Minutes

Motion made by Commissioner Kim Brockett and seconded by Commissioner Diane Augur to approve the meeting minutes from October 21, 2019. The motion was unanimously approved.

3. Public Forum (3 minutes per person)

- No one spoke during public forum

4. Licensed Properties

A. Dudley Preserve County Road: Kevin Magee needs to be reach out to Charlie Potter regarding brush hogging the edges of the field and capabilities of his equipment.

B. Northern Heights Agricultural Area– Kevin Magee indicated that he checked the property today and work has not been performed. Commissioner Diane Auger noted that Barbara Hammarlund called her to see if Michael Esposito would be able to chop the fields. Kevin Magee indicated that he also talked with Barbara Hammarlund and she is looking to get

assistance with cutting the fields. Kevin Magee reviewed the August 7, 2019 and October 25, 2019 letters mailed to Half Acre Farm noting the work to be completed on the property and invoice submitted.

Commissioner Peter Perkins made a motion that a letter be sent to Hammarlunds indicating that they perform all work by December 16, 2019 and fee's paid or work perform on access road. Commissioner Michael Biroscak seconded the motion and it was unanimously voted to approve.

C. Northern Heights Grazing Area – cows are in barn and need John Hammarlund to perform the work on the access road so that Stone Ridge Farm can access the upper grazing area.

5. Old Business

A. Northern Heights Well House – Commissioner Peter Perkins needs to install roof shingles and will be done by next meeting.

B. Discussion regarding membership – Commissioner Peter Perkins is trying to get in touch with the Wetterman's

C. Access way to upper grazing area- The commission is waiting for John Hammarlund to perform work the work. A question was raised concerning, if John Hammarlund was unable to construct the access way, could Dino Esposito conduct the work? Kevin Magee indicated that Dino Esposito could perform the work but the town would need to pay him since he has a smaller yearly license fee. Kevin Magee would check with public works first before contracting the work out.

D. Agricultural Display – The commission members need to reach out to other farmers in town to get items that the produce such as maple syrup container from Buster Scranton, packaging from Leetes Island Farm, Products from Lakeside Farm, Yarn from Olympia Farm.

E. Agricultural Signs and Map Brochure. Need to replace existing boarder signs that were installed about 10 years ago with signs that may be fade resistant. The map brochure also needs updating. Discussion was held funding these projects. Commissioner Kim Brockett noted that state has grants available that could cover these activities. Kevin Magee indicated that the signs could be placed in the budget for 2020 –2021 Fiscal Year. Also the budget may also have to include the cost of creating the access way to Northern Heights upper grazing area.

6. New Business:

- A. Commissioner Peter Perkins reported that 5 Star Performance located off of Bluff View Drive is for sale. Commissioner Perkins noted that they have a manure piles at several locations and a large pile on the hill that runoff is running down the hill from it. Need to have Health Department and the Zoning Officer look at the property.
- B. Kevin Magee reported that the town has another field on County Road that the town purchased in 2004. It is unclear who is currently cutting the hay on the property. Kevin Magee was made aware of the field by the Guilford Conservation Trust who maintains an easement on the property. The commission member indicated whoever is cutting the hay on the property should have a license with the town.

7. Other Business:

- A. 2020 meeting dates and location

Motion made by Commissioner Kim Brockett to approve the Agricultural Commission meeting dates for the year 2020. The motion was seconded by Commissioner Michael Biroscak and all members voted to approve.

8. Correspondence

None

9. Adjournment

Motion was made by Commissioner Janet Dudley and seconded by Commissioner Michael Biroscak to adjourn the meeting at 8:47 p.m. The motion was unanimously approved.

Respectfully submitted by



Kevin W. Magee

Environmental Planner

