

## Solar Array-BUILDING PERMIT

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Dear Applicant,

Your Solar Array permit application requires other departmental approvals in this **ORDER (Zoning [Fire Marshal – only they are Power Wall Packs])**; once these approvals have been obtained you will need to bring in:

1. **Two** sets of **Plans/drawings** drawn to ¼ inch scale “FOR BUILDING DEPARTMENT”, that reflect all changes required by other department approvals, (these are in addition to copies that other departments may require). Set must include survey and Site plans.
2. **Workman’s Compensation Certificate**- this form must have signature(s)
3. **An Accord form verifying Contractor’s Workman’s compensation policy and expiration date.**
4. **Affidavit Form:** Pursuant to 2018 CSBC-2015 IRC Section R105.1.1 and the provisions of section 20-338b of the Connecticut General Statutes if an application for building permit is made by a person other than the owner in fee, it shall be accompanied by an affidavit of the owner or a signed statement of the applicant.  
Attached is an Affidavit Form that will need to be submitted (Notarized) as part of the application packet.
5. **Letter from Ct Licensed Engineer that the roof structure has been examined and found to be structurally capable of handling the additional loads**
6. **An electrical permit is required**

The above documents (except drawings) can be scanned and attached to an E-Mail for inclusion to the application file in View Permit if you desire.

**Prior to issuance of a Certificate of Approval (COA), applicant shall submit a letter by the Architect or Engineer of Record, a Notarized “STATEMENT OF COMPLIANCE” bearing a seal of a Connecticut registered professional, verifying that all construction and repairs performed under this permit has been completed, inspected and approved as conforming to the approved construction documents**

If you have any questions please feel free to contact us.

**Building Department**