

Town of Guilford, CT
Harbor Management Commission
Town Hall, 31 Park Street Guilford, CT 06437

A meeting of the Town of Guilford's Harbor Management Commission was held at
7:00 PM, Wednesday, May 22nd, 2019
Guilford Fire Department Headquarters
Meeting Room 1-rear
390 Church Street, Guilford, CT 06437

Members Present: Keith Harvey, Pete Beauvais, KJ Lee, Chris Tietjen
Members Absent: Commission Chair John Thommen (excused), Joe Anastasio (excused), Bonnie Burns
Alternates Present: none
Others Present: CT State Appointed Guilford Harbormaster Fred Brisbois
Members of the Public present: none

Acting Commission Chairman Chris Tietjen called the meeting to order at 7:04 PM.

APPROVED MINUTES

- **Public Forum:** No members of the public present.

Approval of the 4/24/2019 meeting minutes:

KJ Lee asked that "KJ Lee noted that the project for the Sachem's Head Association has been approved and work has begun on same." be removed from the minutes as he did not recall making this statement. Keith Harvey made a motion to approve the April 24th, 2019 meeting minutes with amended change, Pete Beauvais seconded; approved unanimously.

- **State Harbormasters Report:**



THE OLD STONE HOUSE

STATE HARBOR MASTER TOWN OF GUILFORD, CT



To: Harbor Management Commission
Re: Monthly Report
Dt: 22 May 2019

Summary of Harbor Master activities since the last Harbor Management Commission meeting:

STATE ACTIVITIES:

- Annual DEEP Harbor Master training conducted by DEEP. I was unable to attend due to hospitalization, but material is being sent to me.

INTERFACE WITH TOWN BOARDS /COMMISSIONS/OFFICES/ASSOCIATIONS:

- None

MOORINGS:

- Renewal notices for 2019 permits sent via email on March 17.
 - 100 permits approved
 - 98 Renewals
 - 2 new applications approved
 - 19 renewals under review
 - 1 New application under review

NOTEWORTHY EVENTS/OTHER ACTIVITIES:

- I have a fracture neck and will be immobile for at least 12 weeks. I recommend the Commission conduct a patrol of the Harbors on Memorial Day weekend and at least 1 per month for visibility. I also recommend the Commission seek approval for a Deputy Harbor Master and further recommend Mr. Fred Hill for the position. Mr. Hill is a Shell Fish Warden and retired police officer. He has accompanied me on previous harbor patrols.

Respectfully submitted,



· Fred Brisbois

Connecticut Harbor Master

Town of Guilford

Discussion: Fred Brisbois informed the Commission three candidates for Deputy Harbormaster need to be sent to DEEP, with the Commission indicating the preferred candidate. Chris Tietjen asked if Fred Hill has interest in the position. Fred replied yes, after reassurance that the workload is manageable. Chris asked if the Commission would need to get in touch with DEEP to clarify process. Fred replied he will contact DEEP to discuss and will send email clarification to the Commissioners afterwards.

Fred Hill was noted as a recommendation to DEEP as Deputy Harbormaster. Pete Beauvais, Commissioners to email John Thommen for other candidate recommendations.

- **Treasurers Report:**

Chris Tietjen distributed the monthly report to the Commission.

Total revenue for the month of April was \$1016.00 from ONLINE mooring registration.

Expenses totaled \$25.88 for Secretarial Services.

- **Approval of Bills and Vouchers:**

\$25.88- Joan Dudley, Secretarial Services. KJ made a motion to approve this bill, Keith Harvey seconded; unanimous approval.

- **Old Business:** none at this time.

- **New Business:**

CT Port Authority SHIPP Grants- John Thommen not present at this meeting to discuss; will revisit at next month's meeting.

- **Harbor Management Plan Review:** will revisit at next month's meeting.

- **Adjourn:** Keith Harvey mad a motion to adjourn the meeting at 7:16 PM, KJ Lee seconded; approved unanimously.