

TOWN OF GUILFORD
BOARD OF SELECTMEN
DRAFT SPECIAL MEETING MINUTES
Town Hall
April 19, 2018
8:30 a.m.

Present: Board of Selectmen: Selectman Charles Havrda, First Selectman Matthew Hoey, Selectman Sue Renner, Selectman Sandra Ruoff

Town Officials: In-House Counsel Pamela Millman, Facilities Manager Steve Neydorff, Parks and Recreation Director Rick Maynard

First Selectman Hoey called the meeting to order at 8:30 a.m.

1. Discuss and take possible action on award of ReBid #1-1718 Community Center Roof Replacement.

The Standing Building Committee had a fourth meeting to again review the bid responses, and obtain answers to questions that arose. The two low bidders were sent four more questions and were given 24 hours to provide answers. Rising Star was the only bidder to respond in the required time frame. They answered all of the questions appropriately, have no OSHA violations, and have the proper insurances. They are getting approval from the manufacturer to put down the roof.

The Standing Building Committee voted unanimously to recommend to the Board of Selectmen that the bid be awarded to low bidder Rising Star Roofing, LLC in the amount of \$195,500.00.

Ms. Ruoff confirmed with Mr. Neydorff that the Standing Building Committee received and were satisfied with the answers from the vendor.

Mr. Maynard stated that they would like to have the project begin this fiscal year, hopefully in June, with the bulk of the work being done in July. The Community Center is closed on Saturdays in the summer, which will help minimize disruptions. It is anticipated that the biggest impact on Community Center operations will probably be parking. Mr. Neydorff commented that since the town now owns 52 Church Street, directly next door to the Community Center, he will try to have the dumpster placed there, and have the vendor park at that location as well.

When this project was originally bid out some time ago, the estimated cost was approximately \$165,000 with architectural services costing approximately \$22,000.

Mr. Neydorff explained that the \$195,500 cost includes the entire roof. This will bring the entire roof up to code in terms of insulation, etc. Funding was included in a bond package and is available. The Finance Director has confirmed that the funds are available.

In response to a question from Mr. Havrda, Mr. Neydorff stated that the Town has not used Rising Star Roofing before, but they have done comparable jobs in terms of size and specifications. The Standing Building Committee held four meetings to review and scrutinize the bids very closely.

Motion: Upon a motion by Selectman Renner, and seconded by Selectman Ruoff, the Board of Selectmen voted to award ReBid #1-1718, Community Center Roof Replacement to the low bidder, Rising Star Roofing, LLC in the amount of \$195,500.00.

In Favor: Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

Motion: Upon a motion by Selectman Ruoff, and seconded by Selectman Havrda, the Board of Selectmen voted to adjourn at 8:38 a.m.

In Favor: Havrda, Hoey, Renner, Ruoff

Opposed: None

Abstained: None

Respectfully Submitted,

Karen Quercia

Acting Clerk