

GUILFORD PUBLIC SCHOOLS
HVAC AND ELECTRICAL UPGRADES
MELISSA JONES ELEMENTARY SCHOOL
181 LEDGE HILL ROAD, GUILFORD, CT

OPENING DATE: DECEMBER 11, 2019
OPENING TIME: 2:00 P.M.
BID NUMBER: 5-1920

The following ADDENDUM is issued to clarify items appearing either in the specifications or on the Drawings, said items having been called to the attention of the Architect by one or more of the Contractors estimating the work:

The Specifications and / or drawings are amended as follows:

1. SPECIFICATIONS – GENERAL CONDITIONS

A. Construction Schedule: Mobilization to commence late January 2020 with construction work only taking place in the attic throughout the school day while maintaining minimal disruption to school activities, however after 3:30 p.m. daily, normal construction activities will be allowed including work beyond the attic and noisy activities. The balance of the work, including noisy activities and work beyond the attic, must be performed after June 15, 2020 with substantial completion no later than August 14, 2020.

B. Overhead & Profit on Change Orders:

1. Self-Performed Work: Ten Percent (10%) overhead and five percent (5%) profit for a total of Fifteen percent (15%) of the Cost of the Work for that portion of the Change Work to be performed by Contractor with its own forces.

2. Subcontractors: Ten Percent (10%) overhead and five percent (5%) profit for a total of Fifteen Percent (15%) of the Cost of the Work for the Work to be performed by a first Tier Subcontractor with its own forces, plus 2.5% thereon for Contractor Markup.

3. Sub-subcontractors: Ten Percent (10%) overhead and five percent (5%) profit for a total of Fifteen Percent (15%) of the Cost of the Work to be performed by Sub-subcontractors of the second and lower Tier with their own forces, plus 2.5% thereon for the Subcontractor, plus 2.5% on the combined total thereof for Contractor Markup.

C. Permits: All applicable local permits for this project shall be obtained by the Contractor, however the permit fees are waived with the exception of the State Educational Fee.

2. SPECIFICATIONS – BID FORM

- A. Bid Form has been revised to include Add Alternate #1. Refer to attached revised Bid Form dated November 25, 2019.

3. DRAWINGS – DRAWING A-102

- A. Revise Construction Note #3 to read as follows:
“Apply new EIFS finish coat and sealer on entire façade, including new EIFS and existing EIFS, full width and height of existing façade”.

4. DRAWINGS – DRAWING E-0.1, E-2.0, and E-2.1

- A. Refer to attached revised Drawings E-0.1, E-2.0, and E-2.1.

5. REQUESTS FOR INFORMATION – RESPONSES

- A. Question: Request to substitute FHP Water Source Heat Pumps for the Trane and Climate Master brands specified.

Response: FHP Water Source Heat Pumps are not acceptable because the minimum COP is significantly less than the specified Trane and Climate Master heat pumps, which would result in much higher heating costs for the Owner.

- B. Question: Drawing M-1.2, Note 6 pertaining to Duct Cleaning: full extent of existing ducts for AHU-1, AHU-2, and attic area HP units are not indicated on this drawing. Please clarify scope of work for cleaning of existing ducts in this area.

Response: It is the contractor’s responsibility to field-verify the extent of all existing ductwork at the school. The attached 1971 and 1993 ductwork plans are provided for reference only.

All project requirements, except for those that are specifically added or modified by this Addendum, shall remain in full effect.

END OF ADDENDUM NO. 1

VI.

BID PROPOSAL FORM

**Board of Selectmen
Town of Guilford
31 Park Street
Guilford, CT 06437**

**Attention: Purchasing Department
SECOND FLOOR**

**Re: BID # 5-1920 MELISSA JONES ELEMENTARY SCHOOL HVAC AND
ELECTRICAL UPGRADES**

Bid Opening Date: Wednesday, December 11, 2019 at 2:00 p.m.

BIDDER

Company Name: _____

Address: _____

Telephone: _____

Fax: _____

E-mail: _____

Contact Person: _____

Title: _____

To the Board of Selectmen:

We submit for your consideration our bid for the above referenced bid. We have read the bidding documents including the Town of Guilford's General Conditions and Instructions to Bidders and the bid specifications and are submitting our bid in full compliance with all terms and conditions except as noted below under "Exceptions." We have enclosed our original bid bond/cashier's check in the amount of 10% of our total base bid. *We acknowledge receipt of all addendums to the bid documents and assume full responsibility to access those addendums from the Town website and/or DAS website, as applicable.*

We will provide the following within five (5) business days after receipt of a notice of award from the Purchasing Department:

(i) The requested Certificate of Insurance from the following company:

and _____;

(ii) Payment and Performance Bonds from the following company:

BID PROPOSAL FORM CONTINUED

Within five (5) business days after receipt of final contract from Town, we will forward to the Purchasing Department three original contracts, in the a form provided by the Town, executed by an authorized officer.

We agree to perform the work described in the bid specifications within the time period set forth in the specifications for a **TOTAL BASE BID** amount of:

\$ _____ (\$ _____)
Write amount in words Write dollar amount

ADD ALTERNATE #1: Provide all labor and materials as required to remove the two existing gymnasium exhaust fans and replace with new as shown on mechanical and electrical drawings.

ADD THE SUM OF: \$ _____

On site construction, installation, delivery and storage shall be coordinated with the following Town Department Head: Clifford Gurnham, Director of Operations – Guilford Public Schools.

Exceptions: _____

We agree that the allowable mark-up for overhead and profit on any charges shall not exceed a TOTAL (all tiers) of ten percent (10%).

The undersigned authorized representative hereby submits the above bid to the Town of Guilford.

Name of Contractor Entity: _____

By _____

Print Name and Title: _____

Duly authorized